



WOODNEWTON PARISH COUNCIL MEETING
Monday 2nd March 2026, 8.00pm, Village Hall
(DRAFT) MINUTES

Present: Cllr Blackmore (Chairman) Cllr Neville, Cllr Swallow, Cllr Guttridge, Cllr Kisiel, Cllr Phythian, Cllr Brookes and Amy Miller (Clerk and RFO)

1. Declarations of Interests from Councillors

None

2. Apologies for absence

None

3. Public Time

No members of the public attended

4. Minutes of Meeting held on 2nd February 2025.

Having been previously circulated, were **AGREED** and signed by the Chairman as a correct record.

5. Church Yard and Cemetery (Cllr Phythian)

The contractors awarded the village grass cutting and maintenance tender had both submitted their public liability insurance documents. Grass cutting would commence in March.

6. Vehicle Activated Speed Signs (Cllr Kisiel and Cllr Blackmore)

All vehicle activated signs are working well.

7. Playing Fields/Playground

(a) The playground check was carried out by Cllr Phythian - there were no new concerns.

(b) The final remedial works will be conducted when the weather is less inclement.

8. Planning

(a) 26/00011/LBC - Listed Building Consent: Replacement garage door and fenestration, 28 - 30 Main Street – No Objection

9. CAN (Climate and Nature Champion – Cllr Phythian)

Cllr Phythian has been researching potential funding options for further rewilding in the cemetery – to be progressed.

10. The following policies were **REVIEWED** and **ADOPTED**

- (a) Publication Scheme - the guide to all information made available by the Parish Council, where this can be found, either on the Parish Council pages of the Woodnewton Hub or directly from the clerk. To be posted on the PC pages
- (b) Code of Conduct – reviewed and re-adopted
- (c) Data Protection/GDPR Policy – reviewed and re-adopted
- (d) Complaints Procedure and SAR– reviewed and re-adopted
- (e) Accessibility Statement linked from footer on website - WIP

11. Accounts

As at 28/02/2026 the bank balance stood at £20,276.00

The following payments were **AGREED** and signed off

Clerk Salary (February)	£587.20
SSE (direct debit)	£112.97
WAVE (DD)	£237.96
VH invoice	£212.00

The following remittances were **NOTED**:

12 Annual Parish Meeting

It was **RESOLVED** to hold the APM 14th April 2026, 7pm, followed by the monthly PC meeting.

13. Village Hall Noticeboard (Cllr Kisiel)

A grant application has been submitted to the Ward Empowerment Fund (a fund overseen by our local Ward Councillors) for a request of £1,000, towards our new robust village notice board replacement researched by Cllr Kisiel and Cllr Blackmore. We are waiting to find out if we have been successful.

14. Allotments (Cllr Brookes)

A broken tap on the allotments had been reported following the switch on of the water after the winter period. To be investigated and a plumber to attend if necessary.

15. Village Maintenance (Cllr Swallow)

The litter pick saw a large turnout and was a great success despite the weather. Light refreshments were served after. All litter was stacked near the village hall roadside bin and collection is imminent.

It was noted that the daffodils that had been planted over the last couple of years were coming through well.

Cllr Swallow was thanked for his efforts clearing up discarded dog waste bags at various locations around the village and re-fixing the sign at the hole in the hedge off Nassington Road.

Two streetlights require fixing - the parts are in stock and the works will be carried out when the weather is less inclement.

16. Ongoing

A rolling agenda item to **CONSIDER** which topics should be included on future agendas, discussed when relevant. This will be titled "rolling agenda items" to ensure items are remembered, although they may not be addressed at every meeting.

- (a) Village Information Boards

- (b) Children's tree planting scheme
- (c) Neighbourhood Plan\consultation on the local plan from Feb 2026 (expected 2028)
- (d) Newsletter articles.

17. Correspondence

- (a) Cluster meeting of Oundle Town & Parish Councils and Parish Meetings – SF email 21/02/26 – clerk to respond positively.
- (b) Local Plan Briefing Update – issues and timescales – clerk booked 4th March 2026
- (c) STAUNCH Update
- (d) Strategic Plan, which will run from 2026 to 2029, engagement required – Monday 23 March 2026 briefing sessions, to book by 16th March 2026
- (e) HR Support in Parish & Town Councils Survey – clerk to complete by Tuesday 10th March

18. Councillors' Opportunity to Update Colleagues

No updates.

19. Woodnewton Newsletter

It was agreed the next Newsletter feature would thank all those who turned out for the litter pick.

20. Date of next Meeting

The date of the next meeting is Tuesday 14th April 2026, 8.00pm following the APM.

21. Close of Meeting

The Chairman closed the meeting at 21.03

Chairman's Signature.....

Date 14th April 2026

Prepared by Amy Miller Clerk and RFO

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13th March 2026