



## WOODNEWTON PARISH COUNCIL MEETING

### Monday 2<sup>nd</sup> February 2026, 8.00pm, Village Hall

### (DRAFT) MINUTES

**Present:** Cllr Blackmore (Chairman) Cllr Neville, Cllr Swallow, Cllr Guttridge, Amy Miller (Clerk and RFO)

#### 1. **Declarations of Interests from Councillors**

None

#### 2. **Apologies for absence**

Cllrs Kisiel, Cllr Phythian and Cllr Brookes

#### 3. **Public Time**

No members of the public attended

#### 4. **Minutes of Meeting held on 2<sup>nd</sup> January 2025.**

Having been previously circulated, were **AGREED** and signed by the Chairman as a correct record.

#### 5. **Church Yard and Cemetery (Cllr Phythian)**

No update.

Following a final submission from a local contractor the cutting of the church yard grass was discussed again, it was **AGREED** by all to award the contract to the local service provider.

#### 6. **Vehicle Activated Speed Signs (Cllr Kisiel and Cllr Blackmore)**

All vehicle activated signs are working well. The quarterly stats October to the end of December have been collated and the headline stats presented by Cllr Blackmore.

Nassington Road - average incoming speed 24.1mph, average outgoing speed 26.2mph and the number of vehicles entering the village in this direction 15,000.

Oundle Road - average incoming speed 26.8mph, average outgoing speed, 30.2mph and the number of vehicles entering the village in this direction 53,000.

Apethorpe Road - average incoming speed 24.5mph, average outgoing, 24.3mph and the number of vehicles entering the village in this direction 33,000.

#### 7. **Playing Fields/Playground**

(a) There were no new concerns.

(b) The Wicksteed parts have been delivered. The final remedial works will be conducted when the weather is less inclement.

**8. Planning**

There were no applications or updates

**9. CAN (Climate and Nature Champion – Cllr Phythian)**

No update

**10. Quarterly Financial view**

Having been previously circulated, following oversight from Cllr Guttridge, the October – December quarter was **REVIEWED** and **APPROVED**. Budget to actual were as expected and there were no further questions.

**11. Policy Updates**

Following an explanation of the updates to the policies (a) and (b) below it was **AGREED** by all to adopt the updated policies and the new IT policy (c)

(a) Model Standing Orders (updated 2025)

(b) Model Financial Regulations (updated 2024)

(c) Woodnewton Parish Council IT Policy (Assertion 10 2025/26)

**12. Accounts**

As at 31/01/2026 the bank balance stood at £20,976.00

The following payments were **AGREED** and signed off

Clerk Salary (January)	£587.20
SSE (direct debit)	£115.51
HMRC NIC's (DD)	£102.03

The following remittances were **NOTED**:

**13. Annual Parish Meeting**

It was **RESOLVED** to hold the APM 14<sup>th</sup> April 2026, 7pm, followed by the monthly PC meeting.

**14. Village Hall Noticeboard (Cllr Kisiel)**

Cllr Kisiel to update at the March meeting

**15. Allotments (Cllr Brookes)**

No update.

A Request had been received for an allotment shed – this is currently under review when more information is provided – clerk to request.

**16. Village Maintenance (Cllr Swallow)**

The litter pick logistics were agreed for 28<sup>th</sup> February, 10am.

It was noted the daffodil bulbs were coming up well on the Apethorpe Road the ones recently planted will come up next season.

Two streetlights require fixing - the parts are in stock and the works will be carried out when the weather is less inclement.

**17. Ongoing**

A rolling agenda item to **CONSIDER** which topics should be included on future agendas, discussed when relevant. This will be titled "rolling agenda items" to ensure items are remembered, although they may not be addressed at every meeting.

(a) Village Information Boards

(b) Children's tree planting scheme

- (c) Neighbourhood Plan\consultation on the local plan from Feb 2026 (expected 2028)
- (d) Newsletter articles

**18. Correspondence**

- (a) Parish & Town Council Snapshot Survey – Satisfaction with your Local Planning Authority - responded
- (b) Oundle 20, 10k & 5k 1st March 2026 race event
- (c) Highways Briefing Monday 19 January – use of HORT no longer Fix My Street as a reporting tool for highways defects.

**19. Councillors’ Opportunity to Update Colleagues**

No updates.

**20. Woodnewton Newsletter**

It was agreed the next Newsletter feature would promote the Annual Parish Meeting to be held on 14<sup>th</sup> April 2026 at 7pm.

**21. Date of next Meeting**

The date of the next meeting is Monday 2<sup>nd</sup> March 2026, 8.00pm.

**22. Close of Meeting**

The Chairman closed the meeting at 21.08

Chairman’s Signature.....

Date 2<sup>nd</sup> March 2026

Prepared by Amy Miller Clerk and RFO

E-mail: [clerk@woodnewtonparish.gov.uk](mailto:clerk@woodnewtonparish.gov.uk)

Telephone 07767 308859

3rd February 2026