



WOODNEWTON PARISH COUNCIL - ANNUAL MEETING TUESDAY 9th May 2023, Village Hall, 8pm

(DRAFT) MINUTES

Present: Cllr Hansford, Cllr Neville, Cllr Swallow, Cllr Phythian, Cllr Goodall and Amy Miller (Clerk and RFO)

1. Election of Chairman

Cllr Hansford was nominated by Cllr Neville and seconded by Cllr Phythian. There were no other nominations. Council **AGREED** unanimously. Cllr Hansford to be elected Chairman of the Parish Council for 2023 to 2024.

2. Declarations of Interests from Councillors

None

3. Apologies for Absence

Cllr Blackmore and Cllr Guttridge had sent apologies in advance.

4. Election of Vice-Chairman

Cllr Neville was nominated by Cllr Hansford and seconded by Cllr Phythian. There were no other nominations. Council **AGREED** unanimously. Cllr Neville to be elected Vice - Chairman of the Parish Council for 2023 to 2024.

5. Allocation of Responsibilities

It was agreed to continue the status quo with responsibilities which had been allocated in 2022 (attached)

6. Financial Management During the Year.

Council reviewed its Financial Management arrangements for the year ending 31st March 2023 and **AGREED** that they met the requirements of the Accounts and Audit Regulations and Proper Practice.

7. Standing Orders

There being no changes required, council **RE-ADOPTED** its Standing Orders.

8. Financial Regulations

There being no changes required, council **RE-ADOPTED** its 2019 Financial Regulations.

9. Council's Policies and Procedures

There being no changes required, Council **RE-ADOPTED** it's Policies and Procedures on Freedom of Information, Risk Assessment, Complaints Procedures, GDPR, Equal Opportunities Policy and the Councillor Code of Conduct (May 2021)

10. Insurance Cover

It was **AGREED** the value of the street furniture and playground equipment would be increased in the policy renewal. The Clerk has collated several quotes to be discussed in the main May meeting.

11. Dates for the next Annual Meeting

The next Annual Meeting of the Parish Council will be held on 7th May 2024.

12. Dates for the next Monthly Parish Council Meetings

Council **AGREED** the following dates:

05/06,03/07,07/08,04/09,02/10,06/11,04/12,08/01,05/02,04/03,08/04

13. Close of Meeting

The Chairman closed the meeting at 20.08

Chairman's Signature.....

Date 5th June2023

Prepared by Amy Miller Clerk and RFO

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10th May 2023