



WOODNEWTON PARISH COUNCIL MEETING MONDAY 24th August 2022, Village Hall, 8PM

(DRAFT) MINUTES

Present: Cllr Hansford (Chairman) Cllr Neville (Vice Chairman), Cllr Swallow, Cllr Phythian, Cllr Goodall and Amy Miller (Clerk and RFO)

1. Declarations of Interests from Councillors

None

2. Apologies for absence

Apologies received from Cllr Blackmore and Cllr Guttridge

3. Public Time

No members of the public attended.

4. Minutes of Meeting Held on 4th July and 1st August 2022.

The Minutes of the Parish Council Meeting held on 4th July and 1st August 2022, having been previously circulated were **AGREED** and signed by the Chairman as a correct record.

5. Matters arising from Previous Minutes (not covered elsewhere on Agenda)

None.

6. Church Yard (Cllr Phythian)

Cllr Phythian updated that the rewilding plan was now at the stage of scarifying and laying seed in the spring particularly in the Cemetery. It was agreed that there would be a proposal on the next agenda to determine a budget for the wildflower seed. As we approach Autumn an annual cut of the areas left to grow/rewild was discussed, however, this would be a month or two away. It was agreed that there was a need behind the church to mow a path in the rewilding area as one had naturally formed when graves were visited. This is to be discussed with the contractor for next year, as the final cut will take place of all areas, within the next couple of months.

7. Speeding in and through the Village

Cllr. Swallow updated. The third camera has now been installed on Main Street coming over the bridge from the Oundle direction into the village. All the speed cameras are working well and gathering data. The PC took this opportunity to thank Cllr Swallow for his time and efforts achieving this for the village.

8. Playing Fields/Playground

- (a) The playground safety inspection report to be forwarded by Cllr Hansford.
- (b) Cllr Blackmore has been chasing for a firm date on the table tennis base installation. This is causing delays to the installation of the new adult exercise equipment and playground item donated by the late Kurt Grunseid.
- (c) Richard Hegarty has kindly been assisting the clerk on the next steps in the process to register ownership of the allotments and playing fields at the land registry. It was **AGREED** by all the £40 fee for the land registry application when the clerk got to the stage of submission.
- (d) Repairs are up to date with no new issues having arisen.
- (e) The new seesaw and custom made picnic table commissioned by the Grunseid Family Donation are still in the pipeline with long lead times at present.

9. Planning

No new applications or decisions have been received

10. Accounts

As at 31/07/2022 the bank balance stood at £36,092

The following payments were **AGREED**:

Clerk Salary (August)	£440.00
RJC (grass cutting)	£264.00
ICO	£40.00
PKF Littlejohn	£240.00
Wave (allotment water)	£179.16

The following remittances were **NOTED**:

VAT rebate	£1,963.20
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11. Financial Update

The quarterly review March-June 2022 has been carried out with the oversight of Cllr Guttridge. The report is also attached to these minutes. Budget to actual remained inline and on target.

It was also **AGREED** to remain opted in for the next five year period to the national procurement of external auditors as it was perceived this would help control the cost of external audits as all authorities require an appointed external auditor.

12. Allotments

Cllr Goodall has sprayed the redundant plot which we still hope to get cleared and a new tenant found.

Following discussions on the upcoming rent demands soon to be invoiced it was **AGREED** by all this year not to increase the annual fee, remaining at £16 pa.

13. Church Yard\Cemetery

There has been no update with regards to the amended planning application for pruning to T1 horse chestnut in the churchyard.

A Memorial application for additional inscription to a headstone in the cemetery was approved.

Cllr Hansford noted that there was a large protusion affecting a 5m stretch of the church wall between the Main Street and Church Cottage. The clerk to obtain quotes to get this investigated and determine necessary works.

14. Village Clean Up Day

It was agreed the Village Clean Up Day would be scheduled for Saturday October 22nd.

15. Ongoing

An agenda item to **CONSIDER** items that may be included on the agenda going forward and discussed as appropriate – it will be entitled rolling agenda items so they are not forgotten but may not always be discussed.

(a) Village Information Boards – possibly rewilding areas to show the flowers?

(b) Verges – flower/bulb planting ideas/maintenance

(c) Verge maintenance

(d) Dog waste bins - black bins may be used for dog waste, Cllr Hansford to investigate costings for a further two bins, one on the Nassington road near the hole in the hedge and one near the grit bin at Conegar, potentially.

(e) Planning continuity\awareness – this came up as a complaint by many residents at the 1st August meeting. It was suggested a letter be sent to the department detailing concerns over permissions granted and actual building, lack of concerns shown to conservation areas and protection of the building line and general lack of empathy with what the village deem as important considerations. This is a complex issue and requires its own agenda item to be considered in detail.

(f) Church Wall Survey

(g) Large poppies for the village 2022 i.e., lamp posts. – It was **AGREED** ten poppies to be purchased for the village. Cllr Hansford also to check there is a PC wreath laid at the War Memorial in the church yard.

16. Correspondence

(a) Sycamore Tree Pruning Lyndsey Close/Nassington Road 11/07/2022 – there are no plans to prune the tree at present, however, pruning can take place over a boundary at own cost but only the overhang, no more.

(b) Memorial Application 12/07/2022 - approved

(c) Offer to fit defibrillators in the village as required – the PC are not involved with the village defibrillators but have been assured that as part of any further acquisitions fitting is provided as part of the course. The PC will thank the contact for their kind offer.

(d) Church Yard rewilding\inability to access grave – see Agenda Item 6

(e) Jacks Green – Cllr Swallow was disappointed by the lack of response on the PC's part to the latest application. It was agreed more could have been done but the PC had not been directly contacted by planning and with the demise of the rural meeting groups (JAG and Rural Coordination Group) this had somewhat fallen through the cracks.

17. Councillors' Opportunity to Update Colleagues

None

18. Woodnewton Newsletter

It was **AGREED** the next monthly newsletter would be to advertise the Village Clean Up Day - October 22nd to help with the bulb planting and other tidying jobs around the village.

19. Date of next Meeting

The date of the next meeting would be Monday 3rd October

20. Close of Meeting

The Chairman closed the meeting at 21.05

Chairman's Signature.....

Date 3rd October 2022

Prepared by Amy Miller Clerk and RFO

E-mail: woodnewtonpc@gmail.com

Telephone 07767 308859

29th August 2022

Appendix Attached – Financial Report

Woodnewton Parish Council

Bank Account Reconciliation

Financial Year: 1st April 2022-30th June 2022

Position At: 30th June 2022

Balance at 1st April 2022 as per Bank Statement	£19,962.34
Available balance as at 1st April 2022	£19,962.34
(Balance less unpresented cheques at 1st April 2022)	0
Expenditure 1st April 2022 to 30th June 2022	-£15,760.67
Receipts 1st April 2022 to 30th June 2022	£ 31,419.70
	<u>£15,659.03</u>
Unpresented cheques at 30th June 2022	£0.00
Un-banked cheques at 30th June 2022	£0.00
Un-banked cash at 30th June 2022	£0.00
Balance at 30th June 2022 as per Bank Statement	£35,621.37
Available balance as at 30th June 2022	£35,621.37
(Balance less unpresented cheques at 30th June 2022)	
CHECK	£0.00

Prepared by: Amy Miller(Clerk and RFO)

Date 7th July 2022

BUDGET 2022-2023	Current YTD 30/03/2022	Current YTD 30/09/2022	Current YTD 31/12/2022	Current YTD 31/03/2023	Budget 2022 to 2023		EXPENDITURE HEAD
EXPENDITURE HEAD							
Administration - Insurance/M'ships/Fees	£1,297.74				£1,820.00		Administration - Insurance/M'ships/Fees
Administration - Office Costs	£95.99				£520.00		Administration - Office Costs
Salary - Clerk	£1,320.00				£3,760.64		Salary - Clerk
Salary - Website Administration	£0.00				£676.00		Salary - Website Administration
Playground (Inspections and Repairs)	£0.00				£520.00		Playground (Inspections and Repairs)
Playground Project/ KG Memorial	£11,245.45				£0.00		
Street Lights - Electricity	£305.25				£416.00		Street Lights - Electricity
Grass and Village Maintenance	£1,090.98				£10,609.84		Grass and Village Maintenance
Project Speed Cameras (Fixed Asset) -	£0.00				£0.00		Project (Fixed Asset)
Project (Salix Loan Repayment)	£385.10				£800.80		Project (Salix Loan Repayment)
Communications	£0.00				£197.60		Communications
Clean Up Day/Walfee Costs	£0.00				£197.60		Clean Up Day
Cemetery, Allotments and Church Yard	£20.16				£520.00		Cemetery, Allotments and Church Yard
Training Including Mileage	£0.00				£260.00		Training Including Mileage
TOTAL EXPENDITURE	£15,760.67	£0.00	£0.00	£0.00	£20,292.48		
	YTD 30/03/2022	YTD 30/09/2022	YTD 31/12/2022	YTD 31/03/2023	Budget 2022 to 2023		
INCOME							
Reserves c/f from 2022	£19,962.34	£19,962.34	£19,962.34	£19,962.34	£19,962.34		
Precept	£16,172.00	£16,172.00	£16,172.00	£16,172.00	£16,495.44		
Allotment Rents	£0.00				£0.00		
NGC Grass Cutting Contribution	£464.06				£464.06		
Village Hall Ground Rent	£0.00				£0.00		
Woodnewton Players' Shed Rent	£0.00				£0.00		
Burial Income (Exclusive Rights etc)	£295.00				£295.00		
VAT Refund	£0.00				£0.00	don't budget costs nett of VAT	
Gents	£6,820.00				£6,820.00		
Sundry	£0.00				£0.00		
KG Memorial Donation	£7,728.64				£7,728.64		
INCOME 2022 to 2023	£31,419.70	£16,172.00	£16,172.00	£16,172.00	£31,743.14		
TOTAL 2022 to 2023 (Income plus carry over)	£51,382.04	£36,134.34	£36,134.34	£36,134.34	£51,705.48		
Reserves	£35,621.37	£36,134.34	£36,134.34	£36,134.34			
(Income + carry forward reserves less expenditure)							