



WOODNEWTON PARISH COUNCIL - ANNUAL MEETING MONDAY 10th May 2021, Village Hall, 8pm

(DRAFT) MINUTES

Present: Cllr Hansford, Cllr Neville, Cllr Blackmore, Cllr Guttridge, Cllr Swallow and Amy Miller (Clerk and RFO)

1. Election of Chairman

Cllr Hansford was nominated by Cllr Neville and seconded by Cllr Blackmore. There were no other nominations. Council **AGREED** unanimously. Cllr Hansford to be elected Chairman of the Parish Council for 2021 to 2022. Cllr Hansford signed the Acceptance of Office Declaration.

2. Declarations of Interests from Councillors

None

3. Apologies for Absence

None

4. Election of Vice-Chairman

Cllr Neville was nominated by Cllr Blackmore and seconded by Cllr Guttridge. There were no other nominations. Council **AGREED** unanimously. Cllr Neville to be elected Vice - Chairman of the Parish Council for 2021 to 2022. Cllr Neville signed the Acceptance of Office Declaration.

5. Allocation of Responsibilities

It was agreed to continue with the status quo with responsibilities being re-allocated in June when two new councillors were hoping to be co-opted.

6. Financial Management During the Year.

Council reviewed its Financial Management arrangements for the year ending 31st March 2021 and **AGREED** that they met the requirements of the Accounts and Audit Regulations and Proper Practice

7. Standing Orders

There being no changes required, council **RE-ADOPTED** its Standing Orders.

8. Financial Regulations

There being no changes required, council **RE-ADOPTED** its Financial Regulations.

9. Council's Policies and Procedures

There being no changes required, Council **RE-ADOPTED** it's Policies and Procedures on Freedom of Information, Risk Assessment, Complaints Procedures, GDPR and Equal Opportunities Policy. It was **AGREED** to adopt the later version of the Councillor Code of Conduct (May 2021)

10. Insurance Cover

A question was raised with regards to the value of the street furniture in the policy renewal. The Clerk to ascertain the value in the policy is sufficient rather than requiring the total value to be insured. It is deemed unlikely we would ever claim for all street furniture, but only for local damage, ie. one streetlight not all 39. Subject to this being resolved the Insurance cover was **AGREED**.

11 Dates for the next Annual Meeting

The next Annual Meeting of the Parish Council will be held on 9th May 2022 (the first non Bank Holiday Monday in May.)

11. Dates for the next Monthly Parish Council Meetings

Council **AGREED** the following dates:

07/06,05/07,02/08,06/09,04/10,01/11,06/12,10/01,07/02,07/03,04/04

13. Close of Meeting

The Chairman closed the meeting at 20.20.

Chairman's Signature.....

Date 7th June 2021

Prepared by Amy Miller Clerk and RFO

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12th May 2021