



## WOODNEWTON PARISH COUNCIL MEETING MONDAY 1<sup>st</sup> February 2021 REMOTELY at 8PM

### (DRAFT) MINUTES

**Present:** Cllr Hansford (Chairman) Cllr Neville (Vice Chairman), Cllr Blackmore, Cllr Flack, Cllr Jenner, Cllr Guttridge and Amy Miller (Clerk and RFO)

#### **1. Declarations of Interests from Councillors**

None

#### **2. Apologies for absence**

None

#### **3. Public Time**

None

#### **4. Minutes of Meeting Held on 4<sup>th</sup> January 2021.**

The Minutes of the Meeting held on 4<sup>th</sup> January 2021, having been previously circulated, were,

**AGREED** and signed by the Chairman as a correct record.

#### **5. Matters arising from Previous Minutes (not covered elsewhere on Agenda)**

None.

#### **6. Speeding in and through the Village**

Cllr. Blackmore updated. Steve Barber from ENC Highways has submitted our revised Section 50 Licence requirements for two potential camera positions to be added to Main Street and the necessary mounting posts. Meanwhile, it was agreed the camera is to be moved to Orchard Lane nearer to the playground facing the Apethorpe direction.

#### **7. Playing Fields/Playground**

(a) The monthly playground report had been carried out by Cllr Hansford, nothing of note to report.



(b) The final playground sign wording was **AGREED**. The clerk to source quotes and a mock-up to approve at the next meeting.

(c) Cllr Blackmore updated on funding availability and potential packages for the play area. This comprised of 8/9 adult gym equipment pieces and an outdoor table tennis. Subject to a site survey this was circa £14,000 with the potential to get 85-90% funding. Cllr Blackmore had looked at, and, spoken to the local councils of Glapthorn and Sutton to gain a further insight to the gym equipment they used and how it had been received.

It was agreed Cllr Blackmore would continue his research and report on various proposals. It was noted there would be a requirement for resident input for the grant funding, this may be collated through a short resident survey.

## 8. Planning

- (a) 20/01717/FUL – single storey extension and construction of first floor at The Oak Barn, Woodnewton Road Fotheringhay – No Objection
- (b) 20/01665/FUL – first floor extension of existing dormer to form an en-suite, detached double garage and proposed replacement rear extension to be built under permitted development. at 6 St Marys Close – No Objection
- (c) NE/21/00058/PDU - Conversion of two agricultural barns into two dwellings at Barn Rear Of 17 Main Street – No Objection subject to building staying within the footprint of the agricultural barns and the badgers being effectively dealt with.
- (d) NE/21/00071/TCA/ - Leylandii felling 29 Main Street – No Objection
- (e) 20/01561/FUL – It was noted that Planning Permission had been granted.

## 9. Accounts

As at 31/01/2021 the bank balance stood at £23,198.00

(a) Council **AGREED** the following payments:

Clerk Salary (January) (BACS)	£286.87
Eon Street Lights (to end Sep)	£116.87
Eon Street Lights (to end Dec)	£116.87

(b) Council **NOTED** the following remittances:

Playground Grant	£250.00
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## 10. Quarterly Financial Review

The budget to actual expenditure had been prepared to the December month end and reconciled against the bank statement and all invoices paid. Cllr Guttridge had overseen and signed off. This was presented to the councillors, the detail is attached to these minutes.

## 11. Proposal to Agree Cemetery Plot Pricing:

As minuted in November 2020 the prices of plots for non residents with no connection to the village were to be reviewed and brought into line, with the local surrounding cemeteries as of January 2021. These have been calculated and **AGREED**. The new Cemetery fee schedule will be displayed online in the Cemetery details on the Hub, available from the Clerk and other published areas.



## 12. The Parish Plan

The last full village survey was carried out in 2006, with consultation in 2016 for the children's equipment for the play area. It was suggested in light of further proposed expenditure in the play area, for adult play equipment and the move to the Unitary Council in April, it would be an insightful step to try to gain current village opinion and needs, albeit on a smaller scale. The information would be collated and help with future consultations between the parish and new Unitary Council and also help plan future village expenditure.

## 13. Correspondence

- (a) JAG 28<sup>th</sup> Jan update below.
- (b) Rural Co-ordination Group Meeting 18/01/2021, update below.
- (c) Contact with the Internal auditor had been made for the 2020/2021 audit.

## 14. Opportunity to Update Colleagues

Cllr Blackmore updated on the JAG meeting. The consensus being that it would continue to run, and it made sense for the Police Liaison Representative from each Council to be the Councillor who attends the JAG meeting for continuity. It also highlighted any flooding feedback should be reported via fix my street.

Cllr Hansford attended the Rural Co-ordination Group Meeting. A meeting of up to 43 local Parish Councils. The aims and direction of this meeting are still taking shape, but key aims include one voice with the new Unitary Council and the possible collective buying power for services in the future.

## 15. Woodnewton Newsletter

It was **AGREED** the next monthly newsletter would be focussed on the "Your Village, Your Say" with regards to a potential resident survey.

## 16. Date of Next Meeting

Monday 1<sup>st</sup> March 2021 at 8.00pm remotely.

## 17. Close of Meeting

The Chairman closed the meeting at 21.35

Chairman's Signature.....

Date 1<sup>st</sup> March 2021

Prepared by Amy Miller Clerk and RFO

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9th February 2021



# Woodnewton Parish Council

## Bank Account Reconciliation

Financial Year: 1st April 2020-31st March 2021

Position At: 31st March 2020

Balance at 1st April 2020 as per Bank Statement	£9,724.32
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Available balance as at 1st April 2020	£9,724.32
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(Balance less unpresented cheques at 1st April 2020)

Expenditure 1st April 2020 to 31st December 2020	-£13,387.58
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Receipts 1st April 2020 to 31st December 2020	£27,648.37
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£14,260.79
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Unpresented cheques at 31st December 2020	£0.00
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Un-banked cheques at 31st December 2020	£0.00
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Un-banked cash at 31st December 2020	£0.00
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Balance at 31st December 2020 as per Bank Statement	£23,985.11
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Available balance as at 31st December 2020	£23,985.11
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(Balance less unpresented cheques at 31st December 2020)

CHECK	£0.00
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Prepared by: Amy Miller(Clerk and RFO)

Date 31st December 2020



**BUDGET MONITORING 2020 -2021**

**EXPENDITURE HEAD**

	YTD 30/06/2020	YTD 30/09/2020	YTD 31/12/2020	YTD 30/03/2021	Budget 2020 to 2021
Admininstration - Insurance/M'ships/Fees	£1,264.61	£1,544.61	£1,604.61		£1,500.00
Administration - Office Costs	£131.99	£195.97	£195.97		£540.00
Salary - Clerk	£1,090.32	£1,895.67	£2,848.36		£3,400.00
Salary - Website Administration	£0.00	£0.00	£0.00		£650.00
Playground (Inspections and Repairs)	£0.00	£704.30	£1,257.30		£500.00
Street Lights - Electricity	£115.59	£231.18	£231.18		£400.00
Street Lights - Repairs	£0.00	£0.00	£0.00		£0.00
Grass and Village Maintenance	£720.00	£4,024.31	£6,072.80		£9,296.00
Project (Fixed Asset) -	£0.00	£0.00	£0.00		£0.00
Project (Salix Loan Repayment)	£385.10	£385.10	£770.20		£770.00
Communications	£0.00	£0.00	£0.00		£190.00
Clean Up Day	£0.00	£0.00	£0.00		£190.00
Cemetery, Allotments and Church Yard	£66.01	£188.00	£363.16		£160.00
Training Including Mileage	£0.00	£44.00	£44.00		£260.00
<b>TOTAL EXPENDITURE</b>	<b>£3,773.62</b>	<b>£9,213.14</b>	<b>£13,387.58</b>	<b>£17,856.00</b>	<b>£17,856.00</b>

Administration - Insurance/M'ships/Fees  
Administration - Office Costs  
Salary - Clerk  
Salary - Website Administration  
Playground (Inspections and Repairs)  
Street Lights - Electricity  
Grass and Village Maintenance  
Project (Fixed Asset)  
Project (Salix Loan Repayment)  
Communications  
Clean Up Day  
Cemetery, Allotments and Church Yard  
Training Including Mileage

NCALC Sub, Insurance, ICO Licence, Newsletter Grant  
VH Hire Clerk Expenses  
Clerk Salary  
ROPSA Inspec + Repairs  
Elec  
HJ Hoticulture and RJC and Village maintenance  
Non planned for 2020/21 street lights and S50 Notice  
Allotment Water, Allotment projects, Repairs  
Courses

**INCOME**

Carry-Over of Funds from Previous Year	YTD 30/06/2020	YTD 30/09/2020	YTD 31/12/2020	YTD 30/03/2021	Budget 2020 to 2021
	£9,724.32	£9,724.32	£9,724.32	£9,724.32	£9,724.32
Precept	£7,622.50	£15,245.00	£15,245.00	£15,245.00	£15,245.00
Allotment Rents		£288.00	£420.00	£420.00	£420.00
NCC Grass Cutting Contribution	£464.06	£464.06	£464.06	£464.06	£464.06
Village Hall Ground Rent	£5.00	£5.00	£5.00	£5.00	£5.00
Woodnewton Players' Shed Rent					
Burial Income (Exclusive Rights etc)		£45.00	£350.00	£350.00	£350.00
VAT Refund			£839.31	£839.31	£839.31
Grants	£325.00	£10,325.00	£10,325.00	£10,325.00	£10,325.00
<b>INCOME 2020 to 2021</b>	<b>£8,416.56</b>	<b>£26,372.06</b>	<b>£27,648.37</b>	<b>£27,648.37</b>	<b>£27,648.37</b>
<b>TOTAL 2020 to 2021 (Income plus carry over)</b>	<b>£18,140.88</b>	<b>£36,096.38</b>	<b>£37,372.69</b>	<b>£37,372.69</b>	<b>£37,372.69</b>
Total Available (Income plus carry over minus Total Expenditure)	£14,367.26	£26,883.24	£23,985.11	£19,516.69	£19,516.69