



**WOODNEWTON PARISH COUNCIL MEETING
MONDAY 10th FEBRUARY 2020 IN THE VILLAGE HALL,
ORCHARD LANE, WOODNEWTON, PE8 5EE at 8.00PM**

(DRAFT) MINUTES

Present: Cllr Hansford (Chairman), Cllr Neville (Vice Chairman), Cllr Flack, Peter Guttridge and Amy Miller (Clerk and RFO)

At the request of the Clerk council accepted Agenda item 11 to be moved to the start of the meeting. Subsequent items to be renumbered accordingly.

1. Co-option of New Councillor

It was proposed by Cllr Flack and seconded by Cllr Neville that: Peter Guttridge be co-opted onto the Woodnewton Parish Council. Council **AGREED** unanimously. The Chairman declared that Peter Guttridge is co-opted onto the Council and welcomed him to the meeting.

2. Declarations of Interests from Councillors

None

3. Apologies for absence

Apologies for absence received from Cllr Blackmore and Cllr Jenner

4. Public Time

No members of the public were present.

5. Minutes of Meeting Held on 6th January 2020

The Minutes of the Meeting held on 6th January 2020, having been previously circulated, were AGREED and signed by the Chairman as a correct record.

6. Matters arising from Previous Minutes (not covered elsewhere on Agenda)

None

7. Speeding in and through the Village

Cllr Blackmore updated in advance of the meeting that the speed detection sign was working well. After initial trialling it was agreed to move the device to Orchard Lane, facing Nassington Road end for a few weeks and then to change facing the other direction. Consensus was that people were slowing down when they saw the camera which is a positive outcome.

8. Planning

The Council **NOTED** the following applications:

(a) Application No. 19/02000/FUL – two storey rear extension 3 Main Street Council had **NO OBJECTION**.

(b) Council had **NO REPRESENTATIONS** to make on the ENC district wide local plan

(c) Council had **NO REPRESENTATIONS** to make on the Householder Extensions – Supplementary Planning Document – Consultation Draft.

9. Playground/Playing Fields

(a) **Monthly Playground Inspection Report** – No report was received from Cllr Hansford but the previous check made by Cllr Neville highlighted no further issues.

(b) **Update on Repairs, Improvements and Provision of Additional Equipment** – Nothing further to report

(c) **Loose dogs and increased dog fouling on the Playing Fields** – The Clerk met with the ENC Dog Warden to discuss how best to preserve the playing fields. More signage was given to put up warning dog fouling is a finable offence. These signs would be put up in visible places at the next Village Clean Up day. The Warden also briefed the Clerk on the current Public Spaces Protection Order that covers all ENC making dog fouling a criminal offence. This PSPO is due to go to Consultation later this year for possible updates and amendments. A short questionnaire will be made available to all members of the Parish to express their views and the results will be collated by ENC who can then add to or amend the PSPO according to the parish responses received.

(d) Cllr Neville updated on the Village Bonfire which has mostly been burnt now after several attempts.

10. Grass Cutting and Village Maintenance Contracts

The Clerk updated Councillors confirming all invoices for the 2019/20 had been received and due to the inclement weather some grass cutting had not taken place keeping actual expenditure slightly below budget allowing for some earlier cuts to take place in the next year if necessary.

11. Accounts

Council **AGREED** the following payments by BACS:

(1) Clerk Salary (Januaury)	£268.45
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(2) Clerk Expenses (Computer)	£399.00
(3) Prance Computer Services	£100.00
(4) HJ Horticulture	£2868.86

The Clerk updated on year to date expenditure, reconciliation to budget and cash reserves held. To be attached to these Minutes.

12. Annual Parish Meeting

Council **AGREED** the date for the Annual Parish Meeting to be held on Tuesday 7th April 2020 at 7.30pm Woodnewton Village Hall. The Agenda will be displayed on the Parish Council Noticeboard in the Village on Main Street.

13. Correspondence

- (a) Council **NOTED** a cycling even to run through the village Sunday 1st March between 8.47-12.15pm.
- (b) Cllr Hansford updated on the Oundle Area Group Meeting held in February. The meeting discussed the Consultation on Oundle Planning and the delay on the bridge works until June 2020.
- (c) Volunteer Action requested to do a short talk about their organisation at the annual meeting. Council were happy to host.
- (d) It was noted that there was potential work to be done on the retaining stone walls round the Church, quotes had been received.
- (e) Council **AGREED** that Cllr Blackmore could attend an Outdoor Play and Gym Workshop Exhibition and Cllr Guttridge could attend 'Off to a Flying Start' training course.
- (f) Council **AGREED** to process an Insurance Claim on the damaged pc and recall of data.
- (g) A member of the public had requested to be placed on the waiting list for the allotments.
- (h) A number of invitations to events were raised including the Parish Council Network Event, Council's Civic Service and the Councillor Meeting with Police, Fire and Crime Commissioner should there be any delegates wishing to attend.

14. Councillors' Opportunity to Update Colleagues

Cll Neville reported the lead had been stolen from the roof of Yarwell Church urging members of the village to be vigilant.

Cllr Flack reported overhanging branches over the pavement outside 29 Orchard Lane which needed to be addressed.

15. Village Spring Clean Up

Council **AGREED** the date for the next Village Spring Clean Up to be held on Saturday 4th April 2020 at 10.00-1.00pm Woodnewton Village Hall. Cllr Hansford to oversee an entry into the Woodnewton Newsletter. Clerk to book Village Hall.

16. Date of Next Meeting

Monday 2nd March 2020 at 8.00pm in the Village Hall

17. The Chairman closed the meeting at 9.45pm

Chairman's Signature.....

Prepared by Amy Miller Clerk and RFO

E-mail: woodnewtonpc@gmail.com

Telephone 07767 308859

17th February 2020

Date 2nd March 2020

Appendix

BUDGET MONITORING 2019 -2020								
	YTD	YTD	YTD	YTD	YTD	YTD	Budget	Budget v Actual
	31/05/2019	31/07/2019	30/09/2019	30/11/2019	31/01/2020	30/03/2020	2019 to 2020	2019 to 2020
EXPENDITURE HEAD								
Administration - Insurance/M'ships/Fees	£498.00	£1,269.93	£1,309.93	£1,309.93	£1,309.93		£1,500.00	190.07
Administration - Office Costs	£183.71	£257.70	£257.70	£346.13	£382.13		£540.00	157.87
Salary - Clerk	£507.59	£1,034.09	£1,560.59	£2,097.49	£2,634.39		£3,160.00	525.61
Salary - Website Administration	£0.00	£0.00	£0.00	£0.00	£0.00		£650.00	650.00
Playground (Inspections and Repairs)	£326.81	£467.81	£467.81	£467.81	£467.81		£410.00	57.81
Street Lights - Electricity	£312.01	£312.01	£641.40	£990.27	£1,091.41		£865.00	226.41
Street Lights - Repairs	£155.52	£311.04	£311.04	£466.56	£466.56		£460.00	6.56
Grass and Village Maintenance	£706.15	£1,894.29	£2,434.29	£5,832.82	£5,832.82		£8,810.00	2,977.18
Project (Fixed Asset) - Street Lights	£0.00	£0.00	£0.00	£12,654.00	£12,975.00		£12,840.00	135.00
Project (Salix Loan Repayment)	£0.00	£0.00	£0.00	£0.00	£0.00		£385.00	385.00
Projects (Fixed Asset) - Goal Posts	£450.00	£450.00	£450.00	£450.00	£450.00		£450.00	0.00
Communications	£0.00	£0.00	£0.00	£0.00	£75.00		£190.00	115.00
Clean Up Day	£27.00	£27.00	£27.00	£27.00	£27.00		£190.00	163.00
Cemetery, Allotments and Church Yard	£0.00	£22.77	£51.69	£51.69	£75.08		£160.00	84.92
Training Including Mileage	£75.00	£75.00	£75.00	£75.00	£75.00		£260.00	185.00
TOTAL EXPENDITURE	£3,241.79	£6,121.64	£7,586.45	£24,768.70	£25,862.13		£30,870.00	£5,007.87
INCOME								
	YTD	YTD	YTD	YTD	YTD		Budget	
	31/05/2019	31/07/2019	30/09/2019	30/11/2019	31/01/2020		2019 to 2020	
Carry-Over of Funds from Previous Year	£13,623.89	£13,623.89	£13,623.89	£13,623.89	£13,623.89		£13,623.89	
Precept	£7,191.00	£7,191.00	£14,382.00	£14,382.00	£14,382.00		£14,382.00	
Allotment Rents	£0.00	£0.00	£0.00	£420.00	£420.00		£420.00	
NCC Grass Cutting Contribution	£464.06	£464.06	£464.06	£464.06	£464.06		£464.06	
SALIX Loan	£0.00	£0.00	£0.00	£3,851.00	£3,851.00		£3,851.00	
Village Hall Ground Rent	£0.00	£0.00	£0.00	£0.00	£0.00		£0.00	
Woodnewton Players' Shed Rent	£0.00	£0.00	£12.00	£12.00	£12.00		£12.00	
Burial Income (Exclusive Rights etc)	£0.00	£0.00	£175.00	£435.00	£435.00		£435.00	
VAT Refund	£0.00	£349.46	£349.46	£1,656.68	£4,757.26		£1,450.00	
INCOME 2019 to 2020	£7,655.06	£8,004.52	£15,382.52	£21,220.74	£24,321.32		£21,014.06	
TOTAL 2019 to 2020 (Income plus carry over)	£21,278.95	£21,628.41	£29,006.41	£34,844.63	£37,945.21		£34,637.95	
Total Available (Income plus carry over minus Total Expenditure)	£18,037.16	£15,506.77	£21,419.96	£10,075.93	£12,083.08		£3,767.95	

Position At: 31st January 2020

Balance at 1st April 2019 as per Bank Statement	£13,623.89
Available balance as at 1st April 2019 (Balance less unpresented cheques at 1st April 2019)	£13,623.89
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Expenditure 1st April 2019 to 31st January 2020	£25,862.13
Receipts 1st April 2019 to 31st January 2020	£24,321.32
	<u>£1,540.81</u>
Unpresented cheques at 31st January 2020	£52.60
Un-banked cheques at 31st January 2020	£0.00
Un-banked cash at 31st January 2020	£0.00
Balance at 31st January 2020 as per Bank Statement	£12,135.81
Available balance as at 31st January 2020 (Balance less unpresented cheques at 31st January 2020)	£12,083.21
CHECK	-£0.13

Prepared by: Amy Miller (Clerk and RFO)

Date 10th February 2020