



## WOODNEWTON PARISH COUNCIL MEETING

Monday 2<sup>nd</sup> October 2017  
in the Village Hall, Orchard Lane, Woodnewton,  
PE8 5EE at 8.00pm

### DRAFT MINUTES

**Present:** Cllr Holland, Cllr Jenner, Cllr Blackmore, Cllr Neville, Cllr Flack.

**1. An emergency resolution was proposed to allow Cllr Holland to act as clerk and RFO for the duration of the meeting and to deal with matters arising.**

All agreed

**2. To receive Declarations of Member's Interests from Councillors**

None noted.

**3. Apologies for absence**

Apologies were accepted from Cllr Hansford

**4. Public Time** 8.00pm to 8.15pm

Members of the public and press are invited to address the council during Public time.

A resident came to report a faulty streetlight in Lindsey Close no. 32. Cllr Blackmore will let EON know.

**5. Proposal** – To accept the minutes of the meetings held 4<sup>th</sup> September 2017. It was RESOLVED that they were a true record and were signed.

**6. Matters arising from the previous minutes**

- Need to double check if the letter drafted as a response to Colin Moore had been sent
- Thank yous were extended to Cllr Flack who has collected all allotment rents due and has cleared the overgrown path on Pound Lane
- A new tenant has been signed up for a vacant allotment and was given permission to erect a shed and greenhouse in keeping with other structures on the allotment: **CLLR FLACK to action**

## 7. Planning

Conversion of detached garage into habitable accommodation and garden store 

9 Pridmore Close Woodnewton Northamptonshire PE8 5EY

Ref. No: 17/01839/FUL

This matter had been dealt with at a previous meeting

Amended plans at

The Granary Pound Lane Woodnewton Peterborough Northamptonshire PE8 5EE

Ref. No: 17/00746/FUL

No objections

## 8. Safety inspection of the playground

Cllr Blackmore will submit the next inspection which will include checks on the new equipment

## 9. For discussion

Village Sign – Cllr Blackmore had circulated costs for 3 different production proposals. After much discussion the RESOLUTION was to ask Glynn Mould to re-produce the design of the existing sign, adding elements from the newly-submitted designs. He has quoted approx. £1,525 to produce a sign like this. **CLLR BLACKMORE will instruct him accordingly.**

## 10. Accounts

Paid this meeting

Mrs J Sardeson	Pay and expenses	£213.51
E-on	Street Lighting maintenance	£155.52
BDO	Audit	£240.00
Wicksteed Playgrounds	New equipment	£21,229.20
Phoenix Surfacing	St Mary's Hill	£9,445.99

The acting clerk has spoken to Co-op bank to request an immediate change of address for bank statements, to confirm that the mandate is any 2 signatories and to know the balance on the account which is in excess of £42,000.

Further action will be required to amend the bank mandate and remove Mrs Sardeson as a signatory. **CLLR HOLLAND to add a resolution to the November agenda.**

## 11. Correspondence

A draft letter from the residents of St Mary's Hill explaining the use of public money to re-surface the road was read. The only change to be asked for was the wording 'financial grant' to read 'contribution'. **CLLR BLACKMORE to action**

Chairman's signature .....

2<sup>nd</sup> October 2017

## 12. Clerk vacancy

A flier has been delivered to all houses in the village. A couple of names were put forward of people who might be approached directly. All councillors were asked to do what they could to promote applications.

## 13. Churchyard – new tree

The permission to remove a tree from the churchyard stipulated the need to plant a 'replacement'. Councillors were unanimous in agreeing that there is no suitable place in the churchyard and that horse chestnuts are not currently a sensible choice because of known diseases. IT WAS RESOLVED that an English oak be bought and planted in the cemetery. To cost no more than £100. **CLLRs FLACK and JENNER to action.**

## 14. Clean up day

Cllrs Jenner and Neville gave their apologies. Cllrs Hansford and Flack have put together a list of jobs concentrating on cutting back as the bonfire site will open that weekend. Cllr Holland is co-ordinating refreshments.

## 15. Councillors' opportunity to update colleagues

Cllr Jenner reported that the History Group are keen to post information to the website. In the absence of Cllr Hansford it was not known what progress has been made about an approach to a possible website master volunteer. **Cllr Holland to add an agenda item to November.**

## 16. Date for the next meeting will be Monday 6<sup>th</sup> November 2017 at 8.00pm

The meeting closed at 9.30pm.