



WOODNEWTON PARISH COUNCIL MEETING

Monday 3rd July 2017

in the Village Hall, Orchard Lane, Woodnewton,
PE8 5EE at 8.00pm

DRAFT MINUTES

Present: Cllr Hansford, Cllr Holland, Cllr Jenner, Cllr Blackmore, Cllr Neville

1. To receive Declarations of Member's Interests from Councillors

None noted.

2. Apologies for absence

Cllr Flack and Councillor de Capell Brooke

3. Public Time 8.00pm to 8.15pm

Members of the public and press are invited to address the council during Public time.

Mr Roberts attended on behalf of the Woodnewton Players asking if they could put some additional gravel down the side of the village hall where the air source heating system has been installed as when walking on the grass when wet can be dangerous. To be discussed late in the meeting.

Mr Bradbury and Mr McLeod attended to confirm that they had now collected the monies in from all of the residents that are contributing towards the re-surfacing of St. Mary's Hill. Council were asked if the tree work in the Churchyard could be carried out before the re-surfacing work starts and that the chippings be grey to match in with other road surfaces. It was noted that some of the residents still had some hedge cutting still to be carried out which will take place in the next few weeks. Council to confirm when the works will commence. It was also asked if the hedge cuttings could go onto the bonfire to the rear of the village hall, this was agreed but the fire must be attended at all times and the site to be cleared when finished with. Mr McLeod said that he would like to thank the Parish Council for their involvement especially Councillor Blackmore for all of his hard work. They also intend to send a letter out to Parishioners when the work has been completed. Council asked if they could see the letter before it is published.

Mrs Sue Roberts attended asking for clarification regarding the work that is to be carried out at St. Mary's Hill, Council to discuss later on in the meeting and a letter will be sent to her regarding the points that she has raised.

4. Proposal – To accept the minutes of the meetings held 5th June 2017. It was RESOLVED that they were a true record and were signed.

5. Matters arising from the previous minutes

The Clerk had contacted the insurance company and their opinion of any damage potentially incurred by heavy vehicles is the responsibility of the vehicle owners.

6. Planning

Nothing to note.

7. Safety inspection of the playground

No issues since the last inspection.

8. Playing Field Grant Update

The final documents had been completed and it is hoped that the work will start week commencing 24th July.

9. St Mary's Hill update

Councillor Blackmore is to chase ENC asking them to raise their formal order direct to the Phoenix. The Clerk to send an invoice to the residents for their portion of the work.

10. For discussion

Churchyard trees on the boundary of St. Mary's Hill - It was agreed that the work could now commence on the trees and it was agreed to accept the quotation of £1,440 as per the work that he had recommended. The Clerk to contact the contractor and once they have applied to work on the tree with ENC and permission has been granted then work can start.

Email received from Mrs Roberts regarding the St Mary Hill trees – A discussion took place and the Clerk to respond to Mrs Roberts regarding the questions she had raised.

Headstone – One of the headstones in the churchyard was leaning quite badly and there is also a hole in the ground, Councillor Hansford has placed some warning tape around it to warn people of the hazard and has asked a contractor to look at quoting for the work. It was agreed to set a limit of £250 for the work to be carried out.

An email was received from the Woodnewton Players and Mr Roberts had attended the meeting earlier to ask if additional gravel could be put down, Council discussed this and have no objection to this proposal. Council will not be asked to contribute towards the costs.

11. Accounts

Mrs J Sardeson	Pay and expenses	£213.51
Woodnewton Village Hall	Hall Hire	£30.00

It was agreed to pay the invoices listed above.

The BDO audit documents had been completed by the internal auditor on 14th June. Councillor Hansford signed the documents and the Clerk to forward to the external auditors.

12. Correspondence

Email from Mrs Sue Roberts which was covered in section 10.

Email from Mrs Roberts on behalf of the Woodnewton Players this was covered in section 10.

13. Councillors' opportunity to update colleagues

Councillor Blackmore said that the gates and bench in the cemetery had now been painted. Council thanked him for his work.

Councillor Jenner said that he was going to inspect the churchyard wall.

Councillor Holland said that no-one had still come forward with a suitable design for the village sign.

Councillor Hansford asked the Clerk to write to the owner of the lawn mower which had been sitting on the grass verge for a number of weeks.

14. Date for the next meeting will be Monday 4th September 2017 at 8.00pm

The meeting closed at 9pm.