



WOODNEWTON PARISH COUNCIL MEETING

Monday 5th December 2016 at 8.00pm

In the Village Hall, Orchard Lane

DRAFT MINUTES

Present: Chair Cllr A Hansford (Chair) AH, Cllr Liz Holland LH (Vice chair), Cllr Alex Neville AN, Cllr Roger Flack RF. Cllr Russ Jenner RJ, Cllr Paul Blackmore PB.

Mrs Jill Sardeson (JS) – Clerk & RFO

3 members of the public present

1. Declarations of members' interests – None to note.

2. Apologies None to note.

3. Public time

A Parishioner asked why the produce table had to be removed so early from the allotments and how many recorded complaints had been received. AH said that Council had received comments both positive and negative and that Council felt that the end of the season was a good time for it to close for the year. Subsequently, as a result of previous representations it had been agreed that leaving the stall in place for another month would have been better. The Parishioner then left the meeting. The Council reiterated the point that any proposal to have a stall next summer would be positively received.

Mr & Mrs Bradford from 7a Main Street attended to talk about their plans for a new oak framed single story double garage. Unfortunately their entire back garden is outside of the village boundary line. Council explained that in 2010 a consultation was held to review the Parish boundary line. The homeowners said that the house was lacking the required facilities. Council thanked them for attending and said that it was to be further discussed later in the meeting.

4. Appointment of the new Clerk & RFO

Mrs Jill Sardeson was appointed as the new Clerk & RFO starting on 1st December 2016 and signed her contract of employment.

5. Proposal to accept the Minutes of the Council meeting held on 7th November 2016. Unanimously agreed.

6. Matters arising, achievements & review actions

AH said that he had ordered the Disabled parking sign and it was due shortly.

The bonfire clearance had been delayed but a date would be arranged soon.

The Code of Conduct had been signed and ENC notified.

The BT pay phone box is due to be removed.

7. Planning

Outline Plans – 17 Main Street. Until an application has been submitted Council could not comment further on this matter. The Clerk to write to Jon Gibbison at Hereward Homes. **Clerk to action**

16/02189/FUL (Retrospective) 49 Main Street – Change of land use and construction of a hard surfaced tennis court with surround fencing. This application was discussed and Council unanimously agreed that they could not support this application as it fell outside of the Parish boundary line and they did not want to set a precedent for others to submit applications. The Clerk to contact ENC. It was agreed that the Clerk would also write to the Planning Committee asking that this application is discussed at Committee level. **Clerk to action**

EN/16/02230/FUL – 7a Main Street – Erection of a new oak framed double garage with store room. A discussion was held and Council unanimously agreed that they could not support this application as it did fall outside of the Parish boundary line, again not wishing to set a precedent for future applications. The Clerk to contact ENC. **Clerk to action**

EN/16/01596/LBC and 16/01595/FUL – Proposed kitchen, utility room, porch and bedroom extension – Planning granted.

8. Churchyard Trees

James Rowlett had been out and inspected the trees and a quote has now been submitted.

Anglian Water repair work - It appears that the AW contractors may have done some damage to a tree with a TPO, the Clerk to contact AW first thing in the morning to ask that the works are stopped and that the damage is immediately inspected. **Clerk to action**

9. Village website

It was agreed that the new Clerk would take over the website. The Clerk to write to Mathew Roberts to thank him for his assistance. **Clerk to action**

10. Playground safety inspection

November Inspection carried out by RJ

December Inspection to be carried out by LH. **LH to action**

It was noted that some of the play equipment was a little slippery. AH/RJ/PB to liaise to arrange a suitable date and time to jet wash the equipment.

11. Playground Project Update

PB had met with Sue Davies regarding a lottery application and had suggested that more evidence is gained to support the application. It was agreed that PB would draft something out and that Councillors would be responsible for speaking to Parishioners regarding the new play equipment. **All to action**

12. Addition of Mrs Sardeson as a bank signatory

AH and AN proposed and seconded that Mrs Sardeson be an additional signature. **Clerk to action**

13. Transparency Fund

The Clerk explained that there is a Transparency Fund whereby Council could apply for funding to finance a website and suitable equipment to run it, figures to be looked into as to the potential costs.

14. Accounts

Monies held in bank - £18,556.11 as at 21.10.16

Payments to be made

H J Horticulture Limited	£3,176.52
Anglian Water (DD)	£19.33
E-On	£37.52

15. Councillors’ Opportunity to Update Council

LH handed the Clerk the new Public Footpath map for information.

RF said that the street lights in Wade Close don’t appear to be working at the correct times, this to be monitored as the timer may have been upset by a recent power outage.

RF – Allotments, currently all being leased out.

PB – Has written to Sarah Barnwell regarding St. Mary’s Hill and is waiting for a response.

16. Date and time for next meeting Monday 9th January 2017 at 8.00pm

The Meeting closed at 9.15pm

Signed by the Chairman