



WOODNEWTON PARISH COUNCIL MEETING
 Monday November 7th 2016 at 8.00pm
 In THE VILLAGE HALL, Orchard Lane

DRAFT MINUTES 416

Present: Chair Cllr A Hansford (Chair) AH, Cllr Liz Holland LH (Vice chair), Cllr Alex Neville AN, Cllr Roger Flack RF. Cllr Russ Jenner RJ, Cllr Paul Blackmore
 Fi Thompson (FT) – Clerk,
 No. 5 members of the public

	ACTION
Declarations of members' interests –	
1.Apologies None	
3.Public time – Jon Gibbison CEO of Hereward Homes Ltd spoke about plans for 17 Main Street. This will go on WPC December agenda. No.2 residents voiced disappointment that WPC asked for the surplus produce stall and associated notices to be removed prior to Clean Up Day. This seems to be 8 weeks too early. No.2 residents spoke of the recent sewage leak up through cracked pipes in St Mary's Hill. Anglian Water has investigated and there are four severe cracks, which may have been caused by tree roots which can be seen in the film by CCTV camera. Resident thanked Cllr Blackmore for meeting with residents. Roots may also have caused cracks in St Mary's Hill surface and church wall. It was accepted that the trees have TPOs and are WPC's responsibility. Cllr Jenner to contact James Rowlett and Tamsin Dennis for a joint survey of middle chestnut tree's health and roots. Access through St Mary's Hill needs to be severely controlled and restricted. New signage to be placed on residents' land by agreement. Estimates for resurfacing lower part may be 30% of annual precept. Cllr Blackmore to contact Sarah Barnwell. Resident brought to WPC's attention the hedge on Main Street, which overhangs footpath dangerously, causing villagers and pupils to step in to road. Highways Agency to be contacted. Roundabout safety mat is dangerously slippery due to layer of algae. Cllr Jenner to investigate and clean	
4. Proposal to accept the minutes of the meeting held on October 6th 2016 ACCEPTED	

<p>5. Matters arising, achievements & review actions;</p> <ul style="list-style-type: none"> • Overhanging hedge in Orchard Lane cut back by resident, following letter • Tent and notices removed from allotment fence area following letter from WPC • Refusal from resident on Main Street to cut back overhanging hedge following letter. • Chair to buy sign for 'Disabled Parking' at WVH. • Coop Bank signatories are now Andrew Hansford, Liz Holland and Fi Thompson. Two out of three to sign cheques. • 	<p>AH</p>
<p>6. Planning: No applications. Planning permission has been granted for 69, Main Street and 1, St Mary's Close. Milking Parlour application has been withdrawn.</p>	
<p>7. Village Website. Matt Roberts to cease managing village website at end of this year. New Clerk to manage the village website. Soft ware may need to be purchased. It was agreed that the village needs a website to display events, Newsletters and WPC minutes.</p>	

<p>8. Pricing for playground project. Cllr Blackmore has contacted no.4 potential grant providers. No.3 providers have replied to say they have grants available for up to £10,000 which should be applicable for the playground project Positioning needs to be agreed with other groups and WVH users and decide whether to proceed with equipment needing safety flooring, which is expensive. Play wall and shelter need no safety flooring. Grant will need to be spent within 12 months. Cllr Holland recommended that Cllr Blackmore consult Su Davis for help in form filling.</p> <hr/>	<p>PB</p> <hr/>
<p>9. Playground safety inspection to be completed by Cllr Jenner for November. Cllr Blackmore has algae eradicator</p> <hr/>	<p>RJ +PB</p>
<p>10. Clerk vacancy and hand over. Two potential clerks are interested. Cllr Hansford and Cllr Holland to interview this week to appoint new clerk in time for current clerk to hand over WPC e mail address, files, cemetery books, bank details etc. before moving away. Agreed by all. USB WPC back up reserve sticks to be copied for AH and LH</p> <hr/>	<p>Clerk</p>
<p>11. Bonfire clearance. A team of volunteers is needed each year to clear away bonfire debris and to reseed area in spring. Direct appeal to be made.</p> <hr/>	<p>AH</p>
<p>12. Adoption of 2014 Councillors' Code of Conduct. Adopted. Clerk to inform ENC. All Councillors have a copy</p> <hr/>	<p>FT</p>
<p>13. Proposal of new signage on St Mary's Hill to restrict access. Cllr Blackmore to research wording, placement and costs. PB to meet with St Mary's Hill residents to agree garden space for display of signs.</p> <hr/>	<p>PB</p>
<p>14. Proposal by BT to remove pay phone from Main Street. All agreed</p> <hr/>	<p>FT</p>
<p>15. Coop bank signatories -new clerk will be added as signatory later by same new clerk. Fi Thompson to be removed as out -going clerk AN proposed. RF seconded.</p> <hr/>	<p>Clerk</p>
<p>16. Precept Councillors not ready to set precept. This will be done by January 2017</p> <hr/>	
<p>17. Budget. Council not ready to set budget in view of expensive estimates coming in and large bills on the horizon_</p> <hr/>	
<p>18. Accounts. £18818.38 Income @.£456 allotment rents . Finance Newsletter @£150/ Clerk @£ 108/ Cllr Holland @ £4.27</p>	

19. Councillors' opportunity to update colleagues.

- Cllr Jenner reported that Anglian Water had investigated Orchard Lane drains with CCTV cameras. They cleaned out shallow drains and are to wash through others.
- Cllr Flack reported that there is now a waiting list for the allotments. He will write to tenant of untended plot.
- Cllr Hansford reported that he will write an apology in Newsletter for the misinterpretation of intention when clearing up tent and notices at allotments prior to Clean Up Day
- Cllr Hansford gave a sincere vote of thanks to Fi Thompson the departing Parish Council Clerk. Her term of office finishes on 14.11.16
- New clerk to be interviewed this week AH/LH

20 Date and time for next meeting Monday 5th December 2016 at 8.00

Meeting closed at 10.00

DTNM Monday 5th December 2016 at 8.00 in Meeting Room WVH

Signed: Chair