



WOODNEWTON PARISH COUNCIL MEETING  
 Monday 9<sup>th</sup> May 2016 at 8.15pm  
 In THE VILLAGE HALL, Orchard Lane

DRAFT MINUTES 401

Present: Chair Cllr A Hansford (Chair) AH, Cllr Russ Jenner RJ, Cllr Alex Neville AN, Cllr Tom Holmes TH, Cllr Roger Flack RF  
 Fi Thompson (FT) – Clerk,  
 Apologies; Cllr Liz Holland LH (Vice chair),

	ACTION
<p>1.</p> <p style="padding-left: 40px;">Election of Chair- Andrew Hansford was nominated by Cllr Neville and seconded by Cllr Jenner&amp; duly elected Chair.</p> <p style="padding-left: 40px;">Appointment of Vice Chair &amp; allocation of responsibilities – Cllr Holland was proposed by Cllr Neville as VC, seconded by Cllr Holmes and duly elected. Councillor Holmes presented his resignation after 2 years of service making the offer of his help when needed. Cllr Hansford thanked him very much for his service to the Parish Council..</p> <p style="padding-left: 40px;">Councillors’ responsibilities were agreed as follows;</p> <ul style="list-style-type: none"> <li>i. Roger Flack – allotments, Neighbourhood Watch liaison, footpaths.</li> <li>ii Liz Holland – cemetery, newsletter, financial review</li> <li>iii Russ Jenner -footpath officer, trees,</li> <li>iv Alex Neville- police liaison and planning</li> <li>v Caretaker will be Chair and Clerk - street lights, highways &amp; pavements, playground.</li> <li>vi-Andrew Hansford - grass cutting and village maintenance,</li> </ul>	
<p><b>2. Declarations of members’ interests - None</b></p>	
<p><b>3.Apologies</b> Cllr Liz Holland -Accepted</p>	

**4. Proposal to accept the minutes** of the meeting held on 11<sup>th</sup> April 2016 2016  
ACCEPTED

---

<p><b>5. Matters arising, achievements &amp; review actions</b></p> <ul style="list-style-type: none"> <li>• Spiral rabbit guards in place</li> <li>• Wild flower seeds purchased to be sown in 2017 in trial area at bridge end of village</li> <li>• Dog signs erected</li> <li>• Annual Village Meeting Heather Smith, Valerie Raven-Hill and Nadia Norman all speaking. Yvette Halewood is making a cake</li> <li>• Finger post reported to Street Doctor</li> <li>• Internal Audit was in very good order</li> <li>• External Audit submitted to BDO</li> <li>• Annual grave stone risk assessment conducted</li> <li>• Marcus Swallow has been thanked for planting bulbs at village entrance.</li> <li>• Diamond Jubilee trees now have smart labels donated by a resident. The tulip tree may have perished but the other trees are in bud or leaf. The trees are to be watered by Cllr Flack once per month during the summer</li> <li>• Police Commissioner Stephen Mold Cons has been elected</li> <li>• Cllr Jenner has presented the latest playground safety inspection</li> <li>• Cllr Hansford attempting to arrange a meeting with Gigaclear to address residents' concerns.</li> <li>• Casual Vacancy exists for a councillor. All to recruit</li> </ul>	<p><b>RF</b></p> <p><b>AH</b></p> <p><b>AH</b></p> <p><b>FT</b></p> <p><b>FT</b></p> <p><b>FT</b></p> <p><b>RJ</b></p> <p><b>AH</b></p>
<p><b>6. Proposal -To re-affirm NCALC supplied Standing Orders 2014 agreed</b></p>	
<p><b>7. Proposal -To adopt NCALC supplied financial regulations- AGREED</b></p>	
<p><b>8. Proposal- To agree the internal audit service provided by NCALC is adequate &amp; appropriate. AGREED</b></p>	

<p><b>9.</b> Review the Council's complaints procedure - No changes required</p>	
<p>10. Review the Council's procedures for requests under the Freedom of Information Act 2000 - No changes required</p>	
<p><b>11.</b> Review insurance and the risk assessment. Hiscox quotation at £600. 71 through Came . Renewal and payment</p>	-
<p><b>12. Planning</b> No objection to 16/00820/FUL change of garage door at Willowbrook Farm House</p>	- FT
<p><b>13. Safety inspection of playground</b> for May by Cllr Hansford. Repairs following ROSPA's inspection, which is due.</p>	
<p><b>14. Trees in village:</b> Churchyard trees appear to be healthy following a visual inspection. Douglas Firs on allotments will be monitored through the seasons and are healthy.</p>	
<p><b>15. Accounts;</b> £17,398.50 Precept paid in at £5,900 for 6 months.  Payments; £600.71 to Hiscox Insurance / £63.99 for Clean Up Day expenses to Andrew Hansford  Clerk to contact Coop Bank to arrange for third councillor's signature on the cheques</p>	FT
<p><b>16. Councillors' opportunity to update colleagues:</b></p> <p>Severe rabbit damage to crops on the allotments. Ferrets may be used. Cockerel on allotment needs to be a) kept in until later in the morning by using a time activated opening device b) euthanized c) got rid of. Clerk to talk to holder.</p> <p>Council has interest in the two vacant allotment plots @ £12  Cllr Holmes has offered use of his truck to council when needed</p>	FT RF TH
<p><b>Annual Village Meeting at 7.30 on Tuesday 17<sup>th</sup> May in Woodnewton Village Hall</b></p>	
<hr/>	
<p><b>14 Date and time for next meeting Monday 6<sup>th</sup> June 2016 at 8.00</b></p>	

Signed by Chair Cllr. Andrew Hansford