

WOODNEWTON PARISH COUNCIL MEETING

Monday April 13th 2015 at 8pm
In THE VILLAGE HALL, Orchard Lane

MINUTES

Present: Cllr David Webb (Chair) (DW), Cllr Andrew Hansford (AH), Cllr Tom Holmes (TH), Cllr Jennie Haynes (JH), Cllr David Burgess (DB), Clerk Fi Thompson (FT)

Apologies: Cllr Jill Roche (JR),

	ACTION
1. Declarations of members' interests - None	
2. Apologies – ACCEPTED from Councilor Roche	DW
3. PUBLIC TIME No public	
4 PROPOSAL to accept the minutes of the meeting on Monday March 2nd 2015 ACCEPTED	All
5 Matters arising & review actions – <ul style="list-style-type: none">• Mowing is now of a good standard in the churchyard and village. Two cuts have been carried out.• Allotment work carried out 11/12 April 2015.• 15/00131/FUL 30 Orchard Lane. Garage extension and first floor rooms. Planning permission refused Giles Landscapes will not claim payment as their work did not match the specification provided. Drain opposite 25 Main St reported to 'Street doctor'	AH AH TH

	ACTION
6 PLANNING : None	
7. PROPOSAL; Heather Smith (accepted), Police Commissioner and District Councillor (after election) to be invited to Annual Village Meeting (formerly Annual Parish Meeting), on 2 June 2015 at 7.30.	FT
8. Clerk's pay review. Following the PC Clerk's recent performance appraisal with Cllr Webb, the Clerk's pay rate was discussed. In view of her rapid progress Council agreed to move her from Level 15 to Level 17 on the pay scales, and her pay will be increased in line with the NCALC guidelines, from £8.50 to £9 per hour, back dated to 1 st April15. Clerk to be paid for each hour of work and travel invoiced. Future council to review in July 2015. Training for Clerk on April 25 2015 provided by NCALC	All
9. Parish Council election on 7 May 2015. 5 residents have presented nomination papers to ENC; Andrew Hansford, Tom Holmes, Liz Holland, Roger Flack and Russ Jenner. All 5 new parish councillors take office on 8th May 2015 and sign declaration of acceptance at first parish council meeting on the 11 th May This leaves 2 casual vacancies on the WPC .	FT
10. Enhancement Gang List of tasks for this service to complete around the village has been submitted as it was on a first come first served basis.	FT
11. EON EON have increased their price for the first time in 9 years by 50% from 8.24p per kWh to 12.40p per kWh. Woodnewton's electricity is unmetered. Councillor Hansford stated that this was still a good price. Clerk has list of competitors. Councillor Holmes to investigate method of charging. .	TH

	ACTION
<p>12 NCALC subscription billed at £400.78</p> <p>This sum includes the internal auditing service which will need to be reviewed for 2016. Clerk to speak to Liz Holland re reason for increase from 2014</p> <hr/> <p>13. Financial Internal Review</p> <p>On 9th March 2015 Councillor Webb performed an internal financial review on the Parish Council's finances kept by the clerk. All the invoices, spreadsheets, risk assessment and statements were checked and the accounting was found to be adequate and effective and in line with proper practice. Mr Peter Quincy our internal NCALC auditor has had a preliminary conversation with Clerk re the accounts. Audit to be on 20 April 2015.</p> <p>The BDO external accounting statements for 14/15 were prepared and copied for each councillor to examine. These were signed by Councillor Webb</p> <p>The Annual governance statements 14/15 were read out and agreed then signed for BDO external audit.</p> <p>Significant variances were discussed and it was confirmed that reserves were allocated to the maintenance and replacement of playground assets and future boundary churchyard wall repairs.</p> <hr/> <p>14 Playground safety inspection</p> <p>FT has submitted this to council. The Adventure Trail bollard has now been cemented in, benches have been cleaned.</p> <p>May 2015 inspection by Councillor Hansford.</p>	<p>FT</p> <p>DW FT</p> <p>FT</p>
<p>13. 15 Accounts: £14.010.12</p> <p>Payments – EON £155.52 + £171.78. Councillor Hansford Clean Up Day and Allotment works £ 227.73 + £151.20. Clerk's travel £43.20, office allowance £208, stamps £24.54 and hours worked £328. HJ Horticulture £790+VAT. WVH £60</p> <p>ALL AGREED</p>	<p>FT</p>

	ACTION
<p>16 Councillors' opportunity to update colleagues:</p> <ul style="list-style-type: none"> Clean Up day was very well attended and Councillor Hansford extends his thanks to all involved. Two new standpipes have been installed. £300 spent. Bollards in gateway and playground entrance now. Vehicular access to playing fields now through 5 bar gate or Ashby's Lane 2nd gate. Chair thanked Councillor Hansford for organising this as it is a community building exercise as well as improving the appearance of our village. Mowing gang will not mow where stones and debris are lying on the grass verges Queen Elizabeth 2, Diamond Jubilee trees now correctly planted on site north of the WVH on 10th April 2015 by HJ Horticulture. Money collected in 2012, during the village Diamond Jubilee celebrations, for this purpose. Trees planted No 1 Tulip tree, No 1 Walnut tree, No 1 Mulberry tree, No 1 Turkish hazel, No 1 Hornbeam, No 2 Oaks = 5 orchard trees. A watering rota, by hosepipe in now in place. Residents have received this planting and improvement of a spoil heap area north of village hall, positively. Women's Tour of Britain on 19th June passes from Nassington up Orchard Lane, Woodnewton. It is asked that residents remove their cars from Orchard Lane on 19th June 2015 to allow safer passage for these elite riders. Councillor Burgess suggested renaming the Annual Parish Meeting as Annual Village Meeting to attract more residents. Neighbourhood Watch may ask for councillor to attend meetings where there issues in common such as Speed Watch and on pavement parking. New site for November Bonfire will need to be identified. Chair thanked Councillor Haynes and Councillor Burgess for their service and contribution to WPC. Councillor Burgess thanked Councillor Webb for his service to WPC as Chair. 	<p>AH</p> <p>AH</p> <p>FT</p> <p>DW</p> <p>DB</p> <p>TH</p> <p>DW,DB,JH</p>

DTNM

11th.May 2015 7.30 Annual General Meeting.
Elections of Chair and Vice chair followed
by May Parish Council meeting at 8.00.

1st.June 15 Parish Council Meeting at 8.0

2nd June 15 Annual Village meeting.
(Formerly Annual Parish Meeting) 7.30 in WVH.