

WOODNEWTON PARISH COUNCIL MEETING
Monday, 3rd June, 2013 at 8pm
In THE VILLAGE HALL, Orchard Lane

MINUTES

Present: Cllr D. Webb (Chair) (DW), Cllrs A. Hansford (AH), A. Smith (AS), G. Bradbury (GB), D. Burgess (DB), J Haynes (JH), Clerk Liz Holland (LH)

	ACTION
1. Declarations of members' interests - None	
2. Apologies - Cllr Sadler - ACCEPTED	
3. PUBLIC TIME -	
4. PROPOSAL to accept the minutes of the annual meeting on 7th May, the meeting on 7th May and the Annual Parish Meeting on 21st May. ALL ACCEPTED	
5. Matters arising & review actions <ul style="list-style-type: none"> • clerk still to display notice of responsibilities • dog bye law signs will be put up on a planned playground working day next month • clerk asked to amend the work order for EON such that the street light at the top of St. Mary's Hill remains on all night • finger post to be fixed this week • a discussion of allotment rents & costs to be continued at another meeting 	LH DB/AH LH agenda
Clerk PROPOSED to add planning application 13/00846 to the agenda. AGREED	
6. PLANNING Barfield Cottage, Orchard Lane 13/00846 - this is unchanged from a 2009 application which was returned with no objections. NO OBJECTIONS	LH
7. DISCUSSION Future of the Parish Plan - How to involve residents? Considered the newsletter, a flier/questionnaire, an open day, parish council to review existing plan only. AGREED Cllr Burgess to draft a flier directing people to the website to read the current plan or to contact the clerk for a copy & to ask who would like to be involved in re-drafting the plan.	DB
8. Southwick Road signpost - clerk advised she is waiting to hear from the community enhancement gang co-ordinator	

	ACTION
<p>9. Woodnewton Players storage unit- the proposal to site a 30foot metal container outside the village hall was rejected as out of keeping with the village. Players asked to return to their original suggestion of a timber structure with a pitched roof to remain in keeping with sheds on the allotments.</p>	
<p>10. Churchyard & Cemetery</p> <ul style="list-style-type: none"> • Review Cllr Burgess’ safety inspection report - David Bellairs has been asked to quote on the work identified in Cllr Burgess’ report • PROPOSAL To adopt an inspection & safety policy - a East Herts DC policy will be slightly amended in line with a previous discussion then ADOPTED pending a meeting with the PCC to also agree it - Cllr Smith to attend 24/6. Amendments are: <ul style="list-style-type: none"> a. council will only try to contact the owners where is is easily practical to do so b. the look of a traditional churchyard with upright stones is to be maintained whenever possible • Review responsibilities - nothing noted 	<p>LH AS</p>
<p>11. Playground</p> <ul style="list-style-type: none"> • Safety inspection - received from Cllr Webb. Next on rota is Cllr Sadler. Clerk to prepare a compilation report for the next meeting • Funding - Cllr Smith is talking to Su Davies at ENC this week about a possible application to Awards for All 	<p>NS LH, agenda AS</p>
<p>12. Accounts:</p> <ul style="list-style-type: none"> • PROPOSAL To accept the 3rd draft budget - AGREED • Payments - v.hall £28, E. Holland (clerk’s salary) £264, EON £164.16 - ALL AGREED • The internal auditor’s report was also read & noted. The auditor had congratulated the Clerk on keeping and presenting an excellent set of accounts. On behalf of Council the Chair thanked her for her hard work in achieving such a good report. Clerk to pass the documentation regarding the allotment ownership to Cllr Smith who will advise if the land is registered to the PC 	<p>LH</p> <p>LH AS</p>

	ACTION
<p>13. Councillors' opportunity to update colleagues</p> <ul style="list-style-type: none"> • Cllrs Bradbury & Hansford were thanked for their continued hard work in clearing an overgrown area of the playing field/ allotments. A further work day is arranged for later in the month • Cllr Hansford to spend up to £50 on a present for the farmer who helped clear the land in lieu of payment • Clerk to advise village hall committee to apply in writing for permission to have a bonfire in October • Cllr Sadler has been asked to report a need for pavement repairs at 59, Main Street • SpeedWatch is back & there may be a chance for Woodnewton be involved again • Safer Community Panel will be meeting in Woodnewton Village Hall in September. Cllr Hansford encouraged all councillors to attend • The hedge near the Southwick Road triangle need trimming 	<p>GB, AH</p> <p>AH</p> <p>LH</p> <p>NS</p> <p>ALL</p> <p>JH</p>
<p>Date for next meeting - July 1st, no meeting in August unless a planning application needs reviewing</p>	