

WOODNEWTON PARISH COUNCIL MEETING
Monday, November 5th, 2012 at 8pm
In THE VILLAGE HALL, Orchard Lane

DRAFT MINUTES

Present: Cllr D. Webb (Chair) (DW), Cllrs A. Hansford (AH), A. Smith (AS), D. Burgess (DB), G. Bradbury (GB), N. Sadler (NS), Clerk Liz Holland (LH)

Jennie Haynes (JH) attended with a view to becoming a councillor

	ACTION
1. Declarations of members' interests - Cllrs Burgess & Bradbury declared an interest in item 11	
2. Apologies - None	
3. PUBLIC TIME - A resident asked who would be responsible for clearing the dog mess from the lane nr. The Paddock. He suggested that the council consider installing bins & providing bags	LH, agenda
4. PROPOSAL to accept the minutes of the meeting October 1st 2012. AGREED	
5. Matters arising & review actions - Clerk had met James Rowlett to look over the trees in the churchyard. She was asked to let Mr. McLeod know of the advice the council had received that no work was currently needed. She was also asked to talk to Nick Freeman about taking on verge cutting. She confirmed that County Cllr Heather Smith will be attending the next meeting along with a colleague working on the Superfast broadband project	LH agenda
6. PROPOSAL to co-opt Jennie Haynes to join the council with immediate effect. Proposed Cllr D Webb, seconded A. Hansford. AGREED unanimously. Mrs. Haynes signed the declaration of acceptance of office. She is take on responsibility for trees & street lighting. Cllr Bradbury to pass on files.	GB/JH
7. Planning - 12/01682 Manor Farm, Main Street To be returned with no objections but a note to ask that the use of the lower part of the property be reviewed as it is understood this is being incorporated into the garden when it is zoned as agricultural. 12/01792/TPO 20, Orchard Lane No objections but to ask that a replacement be planted.	LH LH
8. Standing Orders - postponed to December	agenda

	ACTION
<p>9. Noise complaint - A resident complained about the noise from the charity dance in September. Clerk to check permission wording & to note that any future requests would contain restrictions on ending times. Let complainant know.</p>	LH
<p>10. Jubilee trees - hedgerow for cemetery has been delivered. AGREED £50 for guards & canes (from trees fund). A working party to plant it will be convened on Sunday 18th Nov. around 10am. Other trees will be best planted in Spring. It was noted that some of the 'marker' trees in the cemetery need replacing & that the trees fund will be a good way to fund that.</p>	AH
<p>11. Allotments</p> <ul style="list-style-type: none"> • changes to the allotment tenancy agreement will include wording on fencing but not yet ready POSTPONED • tidying up work has started to clear brambles where it makes a difference. Cllr Hansford will contact the Wildlife Trust about making some parts of the allotment into wildlife refuges. • rats ENC can provide pest control at a cost per hour. They have guidelines available on keeping hens whilst minimising the risk of rats. These will be reviewed & annexed to the tenancy agreement if helpful. No new chickens will be allowed on the site until these guidelines have been agreed. • application to keep hens see above • application to erect a shed (Eric Cooper) AGREED • a request for an additional standpipe was considered OR the possibility of running a hosepipe to a water butt. Cllr Bradbury will consider a proposal for the next meeting depending on costs. 	<p>GB</p> <p>AH</p> <p>GB</p> <p>LH</p> <p>GB</p>
<p>12. Cemetery</p> <ul style="list-style-type: none"> • PROPOSAL - to ratify changes to the layout for the cremated remains area reflecting current usage & allow better spacing in future AGREED per plan proposed by clerk • PROPOSAL - to amend the cemetery rules & regulations to reduce the size of memorial flat stones allowed in the cremated remains area of the cemetery AGREED to a size of 0.5m² 	LH
<p>13. Playground</p> <ul style="list-style-type: none"> • inspection outstanding Clerk next on rota • roundabout - no progress 	NS/LH

	ACTION
<p>14. Accounts</p> <ul style="list-style-type: none"> • It was noted that Cllr Webb carried out an inspection of the financial records in line with internal controls during October. He & the clerk also reviewed compliance with the financial regulations • PROPOSAL to agree the following changes to financial regulations - that 11.1.b. be deleted & that 11.1.i read ‘... less than £10,000 but greater than £1,000....’ AGREED • Request from clerk for 2 hours overtime to sort planning application paperwork AGREED • Payments – Woodnewton Property Services £60, village hall £34, eon £166.01, E. Holland (salary) £264 ALL AGREED 	<p style="text-align: center;">LH</p> <p style="text-align: center;">LH</p>
<p>15. Councillors’ opportunity to update colleagues</p> <ul style="list-style-type: none"> • thanks were extended for all the help on Clean Up day which had been a great success this time round • Cllr Burgess had attended an open hearing for the Augean extension application. He felt NCC were sadly under-represented. He hopes to also attend the next meeting on 9th Dec. • as noted in the parish plan The History Group has been re-born. Cllr Burgess asked anyone who has historic documents such as deeds to volunteer them for a scanning project 	
<p>Date for next meeting DECEMBER 3rd 8pm (to include a first draft budget). JANUARY 7th 7pm (to set the precept)</p>	ALL