

**WOODNEWTON PARISH COUNCIL MEETING**  
**Monday, June 11<sup>th</sup> 2012 at 8pm**  
**In THE VILLAGE HALL, Orchard Lane**

***DRAFT MINUTES***

Present: Cllr D. Webb (Chair) (DW), Cllrs A. Hansford (AH), A. Smith (AS), D. Burgess (DB), G. Bradbury (GB), N. Sadler (NS) Clerk Liz Holland (LH)

Prospective councillor Ms. C. Clements (CC)

	<b>ACTION</b>
1. <b>Declarations of Members' Interests – None</b>	
2. <b>Apologies for absence – None</b>	
3. <b>PUBLIC TIME –</b>	
4. <b>PROPOSAL</b> – to accept the minutes of meetings held February 13 <sup>th</sup> , May 8 <sup>th</sup> 2012 (including the annual meeting) and APM 15 <sup>th</sup> May <b>ALL ACCEPTED</b>	
5. <b>Review</b> actions taken and matters arising – <ul style="list-style-type: none"> <li>• Arrangements for new taps on the allotment are in hand but not finalised</li> <li>• Safety matting has been secured</li> <li>• Clerk to compile summary of playground reports</li> <li>• Wall at triangle fixed – albeit badly</li> <li>• Notice board kindly repaired by Mr. Moisie</li> </ul>	<b>LH + agenda</b>
6. <b>PROPOSAL</b> – to co-opt Caroline Clements to join the council with immediate effect. Proposed Cllr D Webb, seconded Cllr N Sadler. <b>AGREED.</b> Ms. Clements signed the declaration of acceptance of office.	
7. <b>Review councillors' responsibilities</b> – unchanged, with Cllr Clements taking on trees & allotments. Advised to speak to Sarah Roberts for background information.	<b>CC</b>
8. <b>PLANNING</b> – <ul style="list-style-type: none"> <li>• <b>33a, Main Street 12/00778</b> – <b>No objections</b> but clerk asked to note that no conservation area notification had been received &amp; that development will have an impact on a listed building</li> <li>• <b>Stone Cottage 12/000912/TCA</b> – Trees had previously been noted on the original planning application. Clerk asked to return <b>No Objections</b> with the advice to plant a replacement tree</li> </ul>	<b>LH</b>  <b>LH</b>
9. <b>APM review</b> – District councillor Jeremy Taylor to be asked to a future meeting as unable to attend the APM. Topic to be the upcoming housing survey. Low turnout was noted but suggestion to move to another time/day	<b>LH</b>

rejected	
10. <b>Allotments</b> - Update on assessments – Due to the inclement weather these are still outstanding & it is hoped to have them completed by the end of June	<b>AH + agenda</b>
11. <b>Training</b> – <ul style="list-style-type: none"> <li>consider clerk’s request to attend a Localism training day. Cost £60. Add a councillor for an additional £50. <b>AGREED</b></li> <li>Off to a Flying Start – clerk advised date for next session is 5.9.12 at 7pm in Litchborough. NS, AS &amp; CC advised to attend. Clerk will confirm when booking available.</li> </ul>	<b>LH</b>  <b>NS, AS, CC</b> <b>LH</b>
12. <b>Playground-</b> <ul style="list-style-type: none"> <li>monthly safety inspection – completed. Cllr Smith is next on the rota. Clerk to re-issue to include Cllr Clements</li> <li>roundabout – nothing to report</li> </ul>	<b>AS, LH</b>
13. <b>Accounts:</b> <ul style="list-style-type: none"> <li>Review accounts – no questions</li> <li>Internal audit report – noted. On behalf of Council Chair thanked the Clerk for her work with the accounts which had received praise from the auditor.</li> <li>Payments – EON £950.16, cash £10, E Holland (stamps) £6, village hall £30 <b>ALL AGREED</b>. Clerk to order new receipts book for cemetery</li> </ul>	<b>LH</b>
14. <b>Correspondence &amp; councillors’ opportunity to update colleagues</b> <ul style="list-style-type: none"> <li>Chair led a formal vote of thanks to Cllr Andrew Hansford for his working co-ordinating the Jubilee celebrations which were judged an outstanding success</li> <li>Cllr Hansford still chasing last few remaining commemoration plates &amp; will submit an expenses invoice after that, expected to be around £310. He confirmed donations to the Tree Fund of over £400. Clerk advised donations still being received &amp; total may reach nearly £700. He asked clerk to write to everyone who had donated cheques.</li> <li>Complaints about quad bike noise at a property on Main Street were noted. Cllr Hansford will mention it to the PCSO.</li> <li>Repairs required on drain damage in Main Street from the recent heavy rain have been reported.</li> <li>Clerk asked to check status of solar panel installation which may be in a conservation area.</li> <li>Permission was granted for a marquee to be erected from 28<sup>th</sup> June to 2<sup>nd</sup> July next to the village hall. Clerk to write.</li> <li>ENC’s Housing Needs Survey was discussed. All residents to be encouraged to reply.</li> </ul>	<b>AH</b>  <b>LH</b>  <b>AH</b>  <b>LH</b>  <b>LH</b>
15. <b>Date of next meeting</b> – July 2 <sup>nd</sup> 8pm. No meeting is currently planned for August, pending planning applications.	<b>ALL</b>