

**WOODNEWTON PARISH COUNCIL MEETING**  
**Monday, April 2<sup>nd</sup> at 8pm**  
**In THE VILLAGE HALL, Orchard Lane**

***DRAFT MINUTES***

Present: Cllr D. Webb (Chair) (DW), Cllrs A. Hansford (AH), S. Roberts – arrived 8.15, A. Smith, D. Burgess, Clerk Liz Holland (LH)

	<b>ACTION</b>
1. <b>Declarations of Members' Interests – None</b>	
2. <b>Apologies for absence – Accepted</b> from Cllrs Bradbury & Sadler	
3. <b>PUBLIC TIME</b> – Newsletter team presented accounts	
4. <b>PROPOSAL</b> – to accept the minutes of the meeting held February 13th. <b>POSTPONED</b> as not enough councillors were present who had attended the meeting. <b>ACCEPTED</b> minutes of meeting March 5 <sup>th</sup> .	<b>agenda</b>
5. <b>Review</b> actions taken and matters arising –	
6. <b>Review the accounts of the newsletter</b> Found to be in order & clerk asked to arrange a cheque for £150.	<b>LH</b>
7. <b>PLANNING – EN/12/00364 CAC + EN/12/00363/FUL 24, Main Street</b> – returned <b>NO OBJECTIONS</b>	<b>LH</b>
8. <b>Agree agenda for APM</b> – added Jubilee & playground to basic outline	<b>LH</b>
9. <b>Allotments</b> <ul style="list-style-type: none"> <li>• <b>PROPOSAL</b> – to carry out assessments on all allotments in line with previously agree guidelines <b>AGREED</b> assessments to be carried out in May. Letters this month. Cllr Hansford will take on the assessor role &amp; be accompanied by a rep. from the allotments holders.</li> <li>• <b>PROPOSAL</b> – to fit push top taps and padlocks to all allotment taps <b>AGREED</b> these are water saving initiatives. Anglian Water unable to help so need to engage a plumber.</li> </ul>	<b>LH, AH</b>  <b>??</b>
10. <b>Clean up day</b> <ul style="list-style-type: none"> <li>• General review – day was a great success – more volunteers than jobs! Down to better advertising, good weather, Sunday? Thanks to Cllr Hansford for co-ordinating. Thanks to Phil Wood who has built a compost bin at the cemetery. Need to label bins.</li> <li>• Risk assessment – <ul style="list-style-type: none"> <li>a. fixed asset inspection – <b>completed</b></li> <li>b. Churchyard inspection – <b>completed</b> with no risks to report. <b>AGREED</b> to make this an annual inspection.</li> </ul> </li> </ul>	<b>AS</b>

<p><b>11. Playground-</b></p> <ul style="list-style-type: none"> <li>• monthly safety inspection – to be finished</li> <li>• roundabout – concrete has been laid</li> </ul>	<b>LH</b>
<p><b>12. Accounts:</b></p> <ul style="list-style-type: none"> <li>• Review accounts</li> <li>• <b>PROPOSAL</b> to accept the budget <b>AGREED</b> with addition of £300 allocated to the Jubilee.</li> <li>• Cemetery costs <b>AGREED</b> to increase all costs by 10%</li> <li>• Payments – village hall £17, Gary Bradbury (for concrete) £312</li> </ul>	<b>LH</b> <b>LH</b>
<p><b>13. Correspondence &amp; councillors' opportunity to update colleagues</b></p> <ul style="list-style-type: none"> <li>• PCC will be staying within Woodnewton</li> <li>• Jubilee update – clerk asked to ensure grass contractor cuts the week before the celebration + asked to run jubilee related costs &amp; donations through the PC account keeping a separate record</li> <li>• Clerk to write to allotment tenant giving warning that he is in breach of his lease when burning material brought in by trailer</li> <li>• Cllr Sarah Roberts announced her resignation. The Chair led a vote of thanks.</li> </ul>	<b>LH</b>
<p><b>14. Date of next meeting</b> Tuesday May 8<sup>th</sup> (AGM) – NB 7.30 start, Tuesday May 15<sup>th</sup> (APM) 7.30</p>	<b>ALL</b>