

**WOODNEWTON PARISH COUNCIL
ANNUAL MEETING
Monday May 9th 2011 at 8pm
In THE VILLAGE HALL, Orchard Lane**

DRAFT MINUTES

Present: Cllr D. Webb (Chair) (DW), Cllrs G Bradbury (GB), S Roberts (SR), A. Smith (AS), A. Hansford (AH), Clerk Liz Holland (LH), D. Burgess (DB)

	ACTION
1. Election of Chair- David Webb was nominated by Cllr Roberts and seconded by Cllr Hansford & duly elected Chair. He signed his declaration of acceptance of office.	LH to forward to ENC
2. To receive councillors declarations of acceptance of office – All signed	LH to forward to ENC
3. PUBLIC TIME – a resident asked about the reference to a possible pocket park in last month’s minutes & was assured this was part of the possible negotiation for development at 17, Main Street only. It will not affect other properties. A resident asked about the possibility of turning off all the street lights permanently. This will be added to the options being considered. A resident asked about when the verges would be cut but this was done the next day!	DW
4. Declarations of Members’ Interests - none	
5. Apologies for absence - none	
6. PROPOSAL To co-opt David Burgess as a member of the council – This was proposed by Cllr Hansford & seconded by Cllr Roberts. Mr Burgess was duly co-opted & signed his declaration of acceptance.	
7. To consider whether and how to fill any vacancies following the ordinary election - initially an advertising campaign involving posters & the newsletter but all councillors to think about who might be approached personally for consideration at the next meeting	DW (newsletter) LH (posters) All

<p>8. Appointment of Vice Chair & allocation of responsibilities – Cllr Hansford was proposed & seconded & duly elected. Paul Hamalainen’s responsibilities were re-allocated with Cllr Webb taking on the financial review & Cllr Bradbury taking on The Mildmay Trust. Clerk was asked to check the constitution of the Mildmay Trust. Cllr Webb thanked Cllr Roberts for her time as VC.</p>	
<p>9. PROPOSAL To re-affirm standing orders - AGREED</p>	
<p>10. PROPOSAL To renew acceptance of the financial regulations- AGREED</p>	
<p>11. Review insurance and the risk assessment- Clerk has asked for quotes but none have so far been received except the current insurer. Clerk was granted the power to accept the best quote received before the deadline of June 1st up to the amount of £977. The risk assessment was ACCEPTED</p>	<p>LH</p>
<p>12. Review the Council’s complaints procedure - AGREED</p>	
<p>13. Review the Council’s procedures for requests under the Freedom of Information Act 2000 - AGREED</p>	
<p>Cllr Webb thanked everyone who agreed to stand as councillor for the forthcoming 4 year term. He also thanked the clerk for her work</p>	

<p>14. PROPOSAL – to allow the felling of a tree on Orchard Lane. Residents to be informed that this tree is on NCC land.</p>	<p>LH</p>
<p>15. CONSIDER the recommendations from the clerk’s salary review – Housing allowance to rise from £110 to £156 (as per NCALC guidelines). Rate of pay & hours unchanged. ACCEPTED</p>	
<p>16. ACCOUNTS:</p> <ul style="list-style-type: none"> • Review accounts • Payments – e-on £160.06, Brigstock Sawmill £177.90 	
<p>17. Correspondence & councillors’ opportunity to update colleagues</p> <ul style="list-style-type: none"> • Chair took the opportunity to thank all Cllrs standing for re-election. He went on to thank Cllr Hamalainen in particular, who is stepping down. Cllr Hamalainen said he would be happy to continue to support the work of the council & hoped to stay involved. • Cllrs will review the map showing properties hard to service under the new waste collection service – clerk to provide access details • Speedwatch cancelled - a victim of financial cuts • Cllr Hansford wanted to report a hole in a footpath bridge to the footpath warden. • Cllr Hansford said he thought the first month with the new grass cutting contractor had gone well • Cllr Hansford mentioned the possibility of a village Reading Room 	<p>ALL</p> <p>DB/AS</p>
<p>18. Dates for upcoming meetings AGM May 9th to be followed by an ordinary business meeting if needed, May 31st (APM),</p>	<p>LH</p>