

**WOODNEWTON PARISH COUNCIL  
MEETING  
Monday February 14<sup>th</sup> 2011 at 8pm  
In THE VILLAGE HALL, Orchard Lane**

**MINUTES**

Present: Cllr D. Webb (Chair) (DW), Cllrs G Bradbury (GB), S Roberts (SR), Clerk Liz Holland (LH)

	<b>ACTION</b>
1. <b>Declarations of Members' Interests</b> – None	
2. <b>Apologies for absence</b> – Apologies were <b>accepted</b> from Cllrs Hamalainen & Hansford, from Cllr Burgess who was on holiday & from Cllr Smith who was ill.	
3. <b>PUBLIC TIME</b>	
4. <b>PROPOSAL</b> – to accept the minutes of the meetings held January 4 <sup>th</sup> and January 10 <sup>th</sup> 2011. <b>AGREED.</b>	
5. <b>Matters arising and review actions taken including from December.</b> Clerk is now up-to-date	
6. <b>PROPOSAL</b> – to <b>reject</b> the call to hold a referendum in Woodnewton as proposed by Local Democracy in Action, including meeting the costs of that referendum from the precept. Wording proposed by LDiA reads: “ <i>We object to any proposal for the importation, storage or disposal of Low Level Radioactive Waste at the East Northants Resource Management Facility or any other site in the surrounding area.</i> ” <b>AGREED</b> Cllrs have had no-one ask them to support this and never hear from residents anxious about Augean’s plans. They cannot justify spending precept money in this way on a matter seemingly of so little interest to residents. The clerk explained that there is another mechanism open to residents to call a parish meeting even without council support & force a referendum that way.	
7. <b>Street lighting proposals</b> Cllr Bradbury’s summary was considered alongside financial information from the clerk. It was <b>AGREED</b> that Cllrs Bradbury & Webb will propose a list of street lights to be fitted with part-night photocells, with a view to changing c. half of all lights over during the next 6-7 years at a cost of c.£50 per light. Each light has a payback time of c. 6-7 years in energy saving costs.	<b>DW &amp; GB</b>  <b>+ next agenda</b>

<p>8. <b>Allotment fencing and additional fruit trees proposals</b> It was AGREED to that the allotment fencing be finished at the next clean-up day subject to the playground working party agreeing to give up some funds. Costs agreed up to a maximum £200 &amp; to be spent before 31.3.2011 Residents will be asked via the newsletter to donate the remaining trees needed (as before)</p>	<p><b>DW to ask for donations LH to liaise with AH to arrange purchase of fencing</b></p>
<p>9. <b>Set date for laying the grass mats &amp; clean up day</b> First choice 9<sup>th</sup> April (to also include fencing &amp; risk assessment – see below)</p>	<p><b>LH/AH</b></p>
<p>10. <b>REVIEW Risk assessment</b> Cllrs to carry out a risk assessment of the physical assets of the council at each clean-up day. Results to be logged with clerk &amp; entered in the minutes. Monthly rota to be drawn up for checking the playground following a checklist to be prepared by Cllr Bradbury. Cllr Webb will undertake a review of the financial risks whilst conducting an internal controls audit.</p>	<p><b>All</b>  <b>GB</b> <b>DW</b></p>
<p>11. <b>AGREE</b> arrangements for the clerk’s performance review DW to carry this out with the clerk in March</p>	<p><b>DW/LH</b></p>
<p>12. <b>ACCOUNTS:</b></p> <ul style="list-style-type: none"> <li>• Review accounts – No queries</li> <li>• Discuss &amp; agree budget – Clerk to suggest cemetery costs and allotment fees at next meeting when a proposal to accept the budget will be made</li> <li>• <b>PROPOSAL</b> To accept the findings of the review of internal audit effectiveness Review carried out by clerk &amp; Cllr Webb attached <b>AGREED</b></li> <li>• Payments – £10 petty cash, audit training (NCALC) £29, eon £176.84, E Holland: mileage (audit training) £44.20 <b>ALL AGREED</b></li> </ul>	<p><b>LH</b> <b>+ agenda</b>  <b>LH</b></p>
<p>13. <b>Correspondence &amp; councillors’ opportunity to update colleagues</b></p> <ul style="list-style-type: none"> <li>• From Woodnewton Village Hall (attached) Clerk to write to confirm council accepts the village hall car park is its responsibility but that there is currently no money for the work needed. Will review at clean-up day.</li> <li>• Invitation to be involved in the Great Poppy Party Weekend – pass to village hall committee</li> </ul>	<p><b>LH</b>  <b>LH</b></p>
<p>14. <b>Dates</b> for upcoming meetings: Planning meeting: February 21<sup>st</sup>, Full council: March 7<sup>th</sup></p>	

